



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** 14-1179, **Version:** 1

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Adopt a Resolution to:

- a. Approve the 2014 Winter Recess for Units P, X, Y and Z, (excluding elected officials in Unit Y); and
- b. Authorize the Auditor-Controller to implement the Winter/Eco Recess for the aforementioned Units in the Advantage HRM system; and
- c. Approve proposed 2014 County closure schedule of selected County departments and/or divisions for the winter holiday from December 26, 2014 through December 31, 2014; and
- d. Waive Ordinance No. 766, fixing the days and hours of operation of County offices.

### **RECOMMENDATION:**

It is recommended that the Board of Supervisors:

It is recommended the Board of Supervisors adopt a resolution to:

- a. Approve the 2014 Winter Recess for Units P, X, Y and Z, (excluding elected officials in Unit Y); and
- b. Authorize the Auditor-Controller to implement the Winter/Eco Recess for the aforementioned Units in the Advantage HRM system; and
- c. Approve proposed 2014 County closure schedule of selected County departments and/or divisions for the winter holiday from December 26, 2014 through December 31, 2014; and
- d. Waive Ordinance No. 766, fixing the days and hours of operation of County offices.

### **SUMMARY / DISCUSSION:**

As part of negotiated labor agreements with Units D (Public Defenders Association), E (Prosecutors Association), G (County Counsel Employee Association), and F, H, J and K (SEIU), the County implemented a three year "Winter/Eco Recess" for Fiscal Years 2013-2014, 2014-2015, and 2015-2016. In December 2013 the Board also granted the Winter/Eco Recess to certain unrepresented employee groups.

The Winter Recess for 2014 is scheduled for December 26, 29, 30 and 31, 2014. The Winter/Eco Recess has a secondary benefit of minimizing the County's carbon footprint by closing many County offices during the historically slow business period between Christmas and New Years Day. The 2013 Winter/Eco Recess closure was implemented with no significant impact to public services or negative publicity.

Should the Board approve the Winter Recess for Units P, X, Y (excluding elected officials), & Z, County Departments that can close, will close from December 26, 2014 through December 31, 2014. The proposed 2014 County closure schedule (Attachment B) is also attached for your approval. Additionally, in order to implement the County closure, County Ordinance No. 766 (Attachment C) fixing the days and hours of operation will need to be waived.

### **OTHER AGENCY INVOLVEMENT:**

The County Administrative Office concurs with this recommendation. All County Department Heads were

consulted and provided their input to the County office closure schedule.

**FINANCING:**

Providing a “Winter/Eco Recess” to Units P, X, Y (excluding elected officials) & Z will not require any budget modifications as these costs are built into the FY 2014-15 Adopted Budget.

Prepared by

Approved by

James E. May  
Director of Human Resources

Manuel T. González  
Assistant County Administrative Officer

Dated: October 17, 2014

Attachments: A - Winter/Eco Recess Resolution  
B - Proposed 2014 County Closure Schedule  
C - Ordinance No. 766

cc Mike Miller, Auditor-Controller  
Dewayne Woods, ACAO  
Nicholas E. Chiulos, ACAO