



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 22-147, **Version:** 1

- a. Approve and authorize the Director or Assistant Director of the Department of Social Services to execute an agreement with Coalition of Homeless Services Providers for coordination and management of components of Monterey County's homelessness response services for the period of July 1, 2022 to June 30, 2023 in the amount of \$670,000; and
- b. Authorize the Director or Assistant Director of the Department of Social Services to sign up to three (3) amendments to this agreement where the total amendments do not exceed 10% (\$67,000) of the contract amount and do not significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of the Department of Social Services to execute an agreement with Coalition of Homeless Services Providers for coordination and management of components of Monterey County's homelessness response services for the period of July 1, 2022 to June 30, 2023 in the amount of \$670,000; and
- b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this agreement where the total amendments do not exceed 10% (\$67,000) of the contract amount and do not significantly change the scope of work.

SUMMARY/DISCUSSION:

The Coalition of Homeless Services Providers (CHSP) is a private, non-profit agency with a mission to promote interagency coordination, stimulate community-wide planning and coordinate programs for individuals and families who are homeless. CHSP is Monterey County's designated Continuum of Care (CoC) Coordinator and lead agency for many of the county's efforts to combat homelessness. This agreement funds and sustains the capacity of CHSP to provide the functions below:

- Administration of the Coordinated Assessment and Referral System (CARS), including staff to sustain and support the data system and manage training needs across the homeless service provider network to manage the CARS Master List.
- Support and advocacy for development of affordable housing, providing staff support and guidance to the Lead Me Home Leadership Council, the governing collective for the Five-Year Plan to Reduce Homelessness.
- Coordination of the Continuum of Care (CoC), which positions CHSP as the primary entity responsible for developing and submitting the consolidated CoC application and agency project applications to the Department of Housing and Urban Development. This process draws down approximately \$2 million in funding that supports many existing homeless service programs. This process and funding are vital to maintain operational services for persons experiencing homelessness in Monterey County.
- Supporting the Inclement Weather Plan, including collecting and notifying local service providers with important resource information during the inclement weather season when conditions impose an increased risk of hypothermia to homeless residents.
- Serving as the lead agency for the Homeless Management Information System (HMIS), including administering the contract with approved HMIS software vendors, providing technical support to end

users, and management of day-to-day operations.

OTHER AGENCY INVOLVEMENT:

The Auditor-Controller and Purchasing have reviewed and approved this Agreement. County Counsel has approved the Agreement as to form.

FINANCING:

This agreement is funded with County General Fund Contributions of \$483,118 and Homeless Housing, Assistance and Prevention (HHAP, Round 3) funds of \$186,882. Sufficient revenues and estimated expenses are included in the SOC005 FY 2022-23 Requested Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

M This agreement correlates to the Health & Human Services and Administration Strategic Initiatives adopted by the Board of Supervisors by working towards the goals of the Lead Me Home 5-Year Plan to Reduce Homelessness by coordinating services to individuals and families experiencing homelessness.

Mark a check to the related Board of Supervisors Strategic Initiatives:

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Lauren Suwansupa, CAM, x8492

Approved by: Lori A. Medina, Director, x4430

Attachment: Agreement

Proposed agreement is on file with Clerk of the Board as an attachment to this Board Report.