



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 12-571, Version: 1

- a. Approve Agreements with California Code Check, Inc. (CCC), CSG Consultants, Inc. (CSG), and West Coast Code Consultants, Inc. (WC3) to provide plan check/review and related services to the County of Monterey Resource Management Agency's Building Services Department (RFQ #10336) for the initial term of three (3) years from execution of the Agreements through June 30, 2015, including the option to extend the Agreements for two (2) additional one (1) year periods in accordance with the terms and conditions of the Agreements, in the aggregate total amount not to exceed \$615,000 annually for all Agreements; and
- b. Authorize the Contracts/Purchasing Officer to execute Agreements with CCC, CSG, and WC3 and future amendments that do not significantly alter the scope of work or change the approved Agreement amounts.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve Agreements with California Code Check, Inc. (CCC), CSG Consultants, Inc. (CSG), and West Coast Code Consultants, Inc. (WC3) to provide plan check/review and related services to the County of Monterey Resource Management Agency's Building Services Department (RFQ #10336) for the initial term of three (3) years from execution of the Agreements through June 30, 2015, including the option to extend the Agreements for two (2) additional one (1) year periods in accordance with the terms and conditions of the Agreements, in the aggregate total amount not to exceed \$615,000 annually for all Agreements; and
- b. Authorize the Contracts/Purchasing Officer to execute Agreements with CCC, CSG, and WC3 and future amendments that do not significantly alter the scope of work or change the approved Agreement amounts.

SUMMARY/DISCUSSION:

In February 2011, the County of Monterey Contracts/Purchasing Division issued Request for Qualifications (RFQ) #10336 for plan review services. CCC, CSG and WC3 were selected for their expertise and capabilities necessary to provide plan check/review and related services through a competitive selection process in accordance with County policies.

Agreements with CCC, CSG and WC3 will allow for plan check/review and related services to assist the Building Services Department in meeting statutory timelines while maintaining an acceptable level of service to the public. This assistance constitutes review of construction drawings to assure compliance with County and State adopted laws and code; interfacing with permit applicants and Building Services staff. Any single job may require one or more subsequent reviews of submitted plans. Type of proposed plan check/review work may include but not be limited to new construction, residential and commercial, remodel, additions, and green building.

Each Agreement is based upon County requirements as set forth in the terms and conditions of RFQ #10336. Based on historical usage, the annual aggregate value is estimated not to exceed \$615,000 for all services under these Agreements.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and Auditor-Controller's Office have reviewed and approved the Agreements as to form and

legality, and fiscal provisions, respectively.

FINANCING:

There is no additional impact to the General Fund. These annual expenditures of \$615,000 have been included in the Fiscal Year (FY) 2012-13 recommended budget for the Building Services Unit 8170, RMA 011 for all three Agreements. The aggregate annual amount is based on historical usage. Expenditures will depend on the actual services requested by the Building Services Department.

Approved by:

Michael Rodriguez, Chief Building Official

Benny J. Young, RMA Director

Dated: June 18, 2012

Attachments: Agreements with CCC, CSG and WC3