



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 08-790, Version: 1

COMPLETED BOARD ORDER

Before the Board of Supervisors in and for the
County of Monterey, State of California
Agreement No: A-11197

a. Approve and authorize the Director of the Department of Social and Employment Services, or his designee, to sign an agreement for \$633,578 with the ACTION Council of Monterey County, to provide project leadership and coordination for Differential Response aka: Pathways to Safety for the period of July 1, 2008 through June 30, 2009; and

b. Authorize the Director of the Department of Social and Employment Services, or his designee, to sign up to three (3) amendments to this Agreement, where the total amendments do not exceed ten percent (10%) of the original contract amount, and do not significantly change the scope of work.

Upon motion of Supervisor Salinas, seconded by Supervisor Armenta, and carried by those members present, effective July 1, 2008, the Board hereby:

a. Approved and authorized the Director of the Department of Social and Employment Services, or his designee, to sign an agreement for \$633,578 with the ACTION Council of Monterey County, to provide project leadership and coordination for Differential Response aka: Pathways to Safety for the period of July 1, 2008 through June 30, 2009; and

b. Authorized the Director of the Department of Social and Employment Services, or his designee, to sign up to three (3) amendments to this Agreement, where the total amendments do not exceed ten percent (10%) of the original contract amount, and do not significantly change the scope of work

PASSED AND ADOPTED this 24th day of June, 2008, by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno, Salinas, Mettee-McCutchon, Potter

NOES: None

ABSENT: None

I, Annette D'Adamo, Interim Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 74 for the meeting on June 24, 2008.

Dated: June 26, 2008 Annette D'Adamo, Interim Clerk of the Board of Supervisors

County of Monterey, State of California

Deputy

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BOARD-U02
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FULLY EXECUTED AMENDMENT 1 TO UNIMB COUNTY OF MONTEREY
AMENDMENT # 1 TO AGREEMENT # A- 11197

ACTION Council of Monterey County

This Amendment is made and entered into by and between the County of Monterey, a political subdivision of the State of California, hereinafter, COUNTY"), and ACTION Council of Monterey County hereinafter, CONTRACTOR").

This Amendment modifies the agreement for leadership and coordination of the Differential Response Program also known as Pathways to Safety), between the parties executed on June 24, 2008, hereinafter, Original Agreement by adding \$113,949 for the period July 1, 2008 to June 30, 2009, increasing the total contract amount to \$747,527. Therefore, the parties agree:

1. Section 1 of the Original Agreement is amended to read as follows:

1. SERVICES TO BE PROVIDED: The County hereby engages CONTRACTOR to perform, and CONTRACTOR hereby agrees to perform, the services described in Exhibit AA, in conformity with the terms of this Agreement. The services are generally described as follows: Provide coordination, and act as lead agency, for County's Differential Response Program.

2. Section 2 of the Original Agreement is amended to read as follows:

2. PAYMENTS BY COUNTY: COUNTY shall pay the CONTRACTOR in accordance with the payment provisions set forth in Exhibit AA, subject to the limitations set forth in this Agreement. The total amount payable by COUNTY to CONTRACTOR under this agreement shall not exceed the sum of \$747,527.

3. Section 4 of the Original Agreement is amended to read as follows:

4. ADDITIONAL PROVISIONS/EXHIBITS: The following attached exhibits are incorporated herein by reference and constitute a part of this agreement:

Exhibit AA

Exhibit B

Exhibit CC

Exhibit DD

Exhibit E

Exhibit F

Exhibit G

FCS/Bach

ACTION Council

Amendment # 1 to Contract # A-11197

Page 1 of 3

Scope of Services/Payment Provisions

DSES Additional Provisions

Program Budget

Billing Summary/Claim Form
Sub-Contractor Report of Expenditures
Child Abuse and Neglect Reporting
HIPPA Business Associate Agreement

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FULLY EXECUTED AMENDMENT 1 TO 1B.4. Sections 1.01, 1.02 and 2.01 of Exhibit B of the Original Agreement are amended to read as follows:

1.01 Monthly Claims by CONTRACTOR: Not later than the tenth (10th) day of each month CONTRACTOR shall submit to COUNTY a signed invoice setting forth the amount claimed. The invoice shall be submitted in the form set forth in Exhibit DD.

1.02 Allowable Costs: Allowable costs shall be the CONTRACTOR's actual costs of developing, supervising and delivering the services under this Agreement as set forth in the budget, attached hereto as Exhibit CC. Only the costs listed in Exhibit CC as contract expenses may be claimed as allowable costs. Any dispute over whether costs are allowable shall be resolved in accordance with the provisions of 45 Code of Federal Regulations, Part 74, Sub-Part F and 48 Code of Federal Regulations CFR), Chapter 1, Part 31

2.01 Outcome objectives and performance standards: CONTRACTOR shall, for the entire term of this Agreement, provide the service outcomes set forth in Exhibit AA. CONTRACTOR shall meet the contracted level of service and the specified performance standards described in Exhibit AA unless prevented from doing so by circumstances beyond CONTRACTOR's control including, but not limited to, natural disasters, fire, theft and shortages of necessary supplies or materials due to labor disputes.

5. Exhibits A, C, and D of the Original Agreement, are rescinded and replaced by Exhibits AA, CC and DD, attached.

Subject to the foregoing amendment, all other terms and conditions of the Original Agreement shall remain in full force and effect.

If there is any conflict or inconsistency between provisions of this amendment and the Original Agreement, the provisions of this amendment shall control in all respects.

IN WITNESS WHEREOF, the parties hereby execute this amendment as follows:

By: 72

Elliott Robinson
Director, PSE,

Date:

FCS/Bach

ACTION Council

Amendment # 1 to Contract # A-11197

Page 2 of 3

CONTRACTOR:

ACTION Council of

By,,

Chair, President, Vice-President

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Print Name & Title)

Date: 1 91

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FULLY EXECUTED AMENDMENT 1 TO ~~LIBRARY~~ ACTION Council of Monterey County

Approved as to Form: By:
Senior Deputy County Counsel
Date: laO~
Auditor-Conttroll er 70M c e
Date: 121 10
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Amendment # 1 to Contract # A-11197
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FULLY EXECUTED AMENDMENT 1 TO  Exhibit AA
SCOPE OF SERVICES/PAYMENT PROVISIONS

Action Council of Monterey County

July 1, 2008 to June 30, 2009

1 CONTACT INFORMATION

Contractor Name: ACTION Council of Monterey County

Mailing Address:

Contact Person: 369 Main St., Suite M

Salinas, CA 93901

Larry Imwalle

Phone 831) 783-1244 Fax 831) 783-1276

County Contract Monitor: Daniel Bach

Management Analyst III

Family and Children's Services

1000 S. Main Street, Ste. 112

Salinas, CA 93901

831) 796-3525 Fax 831) 755-4600

II. SERVICES TO BE PROVIDED

Contractor shall act as lead agency/coordinator for Differential Response. Differential Response (DR) also known as Pathways to Safety (P2S), a different way of responding to the reports of abuse and neglect received by Family and Children's Services (FCS). This new strategic approach to evaluating and improving family and child well-being, improves a community's ability to keep children safe. This is accomplished by responding earlier and more meaningfully to reports of abuse and neglect, before family difficulties escalate to the point of harm" What Works Policy Brief; Foundation Consortium for California's Children and Youth).

The County shall, in collaboration with the ACTION Council, authorize work performed as determined by funding opportunities, timelines, work requirements, and project needs, provided the total contract does not exceed the established maximum of \$747,527.00.

Contractor shall provide oversight, leadership and assessment. Contractor will directly provide and/or supervise services to fully support a community-based Differential Response Network in Monterey County, including:

Development of a work plan with timelines for implementation of path two.

ACTION Council of Monterey County FCS/Bach

Amendment #1, Exhibit AA CWS

Page 1 of 3 July 1, 2008 to June 30, 2009

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FULLY EXECUTED AMENDMENT 1 TO [BIB Exhibit AA](#)

Facilitate training to introduce, promote and prepare key community stakeholders for DR.

Monitor and assess a strategic plan for community capacity building.

Develop and recruit community and agency staff for participation on a Steering committee for oversight, accountability and evaluation.

Develop and present DR fiscal strategies, current strengths, and barriers to community-based organizations, local foundations, Board of Supervisors, Children's Council, and interagency partners. Assist in generation of public support and marketing plan. Present revenue maximization strategies to local funders to showcase potential community impact of leveraging.

Seek grant funding for DR through public and private funding sources.
Prepare grants appropriate to those funding sources, if available.
Maintain and support ETO, a system of receiving and distributing referrals for community response on path one and path two.
Prepare appropriate materials for support of DR and conduct collaborative meetings with DSES to ensure information is provided to staff and community.
Continued research on community capacity and data tracking for Differential Response
Research and evaluation of Impact of DR. Develop a system of evaluation to allow for change in structure, service needs and ongoing identification of systemic barriers. Include tools for overall evaluation of DR implementation and service provision.
Provided feedback, reports and back up documentation on a monthly basis.

III. SUBCONTRACTOR(S):

Agreements executed between CONTRACTOR and subcontractor(s) performing work under this agreement shall require subcontractor(s) to comply with the provisions set forth in Section 9, Insurance and Section 8, Indemnification of this Agreement, relative to CONTRACTOR. Subcontractor(s) agreements shall also include the provisions of Section 10, Records & Confidentiality and Section 11, Non-Discrimination.

IV. PAYMENT PROVISIONS

COUNTY shall pay CONTRACTOR according to the terms set forth in Section 6, Payment Conditions, of this Agreement. The contractor shall submit a monthly invoice to the COUNTY no later than the tenth (10th) day following the end of the month during which costs were incurred. The invoice shall be submitted in the format presented in Exhibit DD and shall contain the original signature of the person authorized to submit claims for payment. Any required documentation, as noted on the invoice form, shall be submitted with the invoice. Copies of all invoices shall be provided to the COUNTY.

ACTION Council of Monterey County FCS/Bach

Amendment #1, Exhibit AA CWS

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FULLY EXECUTED AMENDMENT 1 TO ~~1~~ B-~~1~~ Exhibit AA
The maximum amount to be paid by COUNTY to CONTRACTOR under this Agreement shall not exceed the sum of Seven Hundred Forty-Seven Thousand, Five Hundred and Twenty Seven Dollars (\$747,527.00).
Funding for this contract is subject to the availability of appropriations as provided by the State of California and may be adjusted upon 30 days notice to Contractor.
ACTION Council of Monterey County FCS/Bach
Amendment #1, Exhibit AA CWS
Page 3 of 3 July 1, 2008 to June 30, 2009

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MONTEREY-U02
COUNTY-U02
LI21329-U03
FO21330-U03
FO62956-U03
FO64075-U03
MG69409-U03
AS69434-U03
AS69436-U03
AI70344-U03
DO80429-U03
C5-U03
AGREEMENTS-U03
5/28/2009-U04
BOYDA-U04
11907-U05
8-U06
29.-U07
A.-U07

APPROVE-U07
AUTHORIZE-U07
DIRECTOR-U07
OF-U07
DEPARTMENT-U07
OF-U07
SOCIAL-U07
&-U07
EMPLOYMENT-U07
SERVICES,-U07
OR-U07
HIS-U07
DESIGNEE,-U07
TO-U07
SIGN-U07
AN-U07
511-DSS-U08
OLDS-U09
ANNA-U09
OLDSAM-U10
6/12/2008-U011
AGREEMENT-U012
\$633,578-U012
ACTION-U012
COUNCIL-U012
OF-U012
MONTEREY-U012
COUNTY-U012
TO-U012
PROVIDE-U012
PROJECT-U012
LEADERSHIP-U012
COORDINATION-U012
DIFFERENTIAL-U012
RESPONSE-U012
AKA:-U012
PATHWAYS-U012
TO-U012
SAFETY-U012
PERIOD-U012
JULY-U012
1,-U012
2008-U012
THROUGH-U012
JUNE-U012
30,-U012
2009;-U012
B.-U012
AUTHORIZE-U012
DIRECTOR-U012
OF-U012
DEPARTMENT-U012
OF-U012
SOCIAL-U012
&-U012
EMPLOYMENT-U012
SERVICES,-U012
OR-U012
HIS-U012
DESIGNEE,-U012
TO-U012
SIGN-U012
UP-U012
TO-U012
THREE-U012
3)-U012
AMENDMENTS-U012
TO-U012

AGREEMENT,-U012
TOTAL-U012
AMENDMENTS-U012
DO-U012
EXCEED-U012
TEN-U012
PERCENT-U012
10%)-U012
OF-U012
ORIGINAL-U012
CONTRACT-U012
AMOUNT,-U012
DO-U012
SIGNIFICANTLY-U012
CHANGE-U012
SCOPE-U012
OF-U012
WORK-U012

FULLY EXECUTED AMENDMENT 1 TO ~~BIB]~~ ACTION Council of Monterey County
Budget
July 1, 2008 through June 30, 2009
Exhibit CC

CATEGORY FTE 12-MONTH BUDGET

Salaries
ED 0.5 42,500
Coordinator 1 58,000
FRS 5 208,000
Support Staff 1 22,872
Benefits 20%) 66,274
Subtotal 397,646

Grant Development 32,600
Community Capacity Building 42,600
Support Funding 38,000
Community Contract for FRS Support 2 140,000
Community Meeting Expense 3,325
Training 9,740
Travel and Mileage 12,415
Print/Copy/Supplies 2,000
Telephone/Fax 800
Postage 444
Subtotal 281,924

Admin/Overhead 10% 67,957

TOTAL \$747,527

The maximum amount to be paid by COUNTY to CONTRACTOR under this Agreement shall not exceed
Seven Hundred Forty-Seven Thousand, Five Hundred and Twenty-Seven Dollars \$747,527)
ACTION Council FCS/ Bach
Amendment #1 CWSOIP
Exhibit CC 07/01/08 to 6/30/09

BIB]

39961-U01
FULLY-U02
EXECUTED-U02
AMENDMENT-U02
1-U02
TO-U02
AGREEMENT-U02
A-11197-U02
BETWEEN-U02

COUNTY-U02
OF-U02
MONTEREY-U02
ACTION-U02
COUNCIL-U02
OF-U02
MONTEREY-U02
COUNTY-U02
LI21329-U03
FO21330-U03
FO62956-U03
FO64075-U03
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THREE-U012
3)-U012
AMENDMENTS-U012
TO-U012
AGREEMENT,-U012
TOTAL-U012
AMENDMENTS-U012
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CHANGE-U012
SCOPE-U012
OF-U012
WORK-U012

FULLY EXECUTED AMENDMENT 1 TO ~~1~~ ~~B000~~ Action Council of Monterey County
July 1, 2008 through June 30, 2009
Billing Summary/Claim
Name Of Agency:
ACTION Council
Month:

CATEGORY FTE CONTRACT

FUNDS
7/1/08 6/30/09
TOTAL MONTHLY
EXPENSE
YEAR-TO-DATE
EXPENSE BALANCE

CONTRACT
FUNDS

Salaries
ED 0.5 42,500
Coordanator 1 58 000

FRS 5 208 000
Support Staff 1 22,872
Benefits 20%) 66,2 4
Subtotal 397,646

Grant Development 32 600
Community Ca ici Building 42 600
Support Funding 38,000
Community Contract for FRS Support 2 140,000
Community Meeting Expense 3,325
Training 9,740
Travel and Milage 12,05
Print/Copy/Supplies 2 000
Telephone/Fax 800
Postage 444
Subtotal 281,924

Admin/Overhead 10%" 67,957

TOTAL \$747,527

I hereby certify that this report is correct and complete to the best of my knowledge.

Print name of person completing the form

Authorized signature

Monterey County DSES Authorized Signature

Phone Number

Phone Number

Date

Date

Date

Exhibit DD

FCSBach

ACTION Council CWSOIP

Amendment #1 07/01/08 06/30/09

Exhibit DD

BIB]

39961-U01

FULLY-U02

EXECUTED-U02

AMENDMENT-U02

1-U02

TO-U02

AGREEMENT-U02

A-11197-U02

BETWEEN-U02

COUNTY-U02

OF-U02

MONTEREY-U02

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COUNCIL-U02

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