



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legislation Details

File #: 16-928 **Name:** Record Retentions
Type: General Agenda Item **Status:** Passed
File created: 8/4/2016 **In control:** Board of Supervisors
On agenda: 10/4/2016 **Final action:** 10/4/2016

Title: Adopt a Resolution to:
a. Approve the Clerk of the Board's Records Retention Schedule for the storage, retention and/or destruction of County Records, as set forth by federal and state laws, county codes, and policies; and
b. Authorize the Clerk of the Board or designee to dispose of County records in accordance with the approved Records Retention Schedule for the Clerk of the Board.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Board Report, 2. Attachment A - Resolution, 3. Attachment B - Exhibit A - COB - Records Retention Schedule, 4. Attachment C - Monterey County Cross Departmental Records Retention Schedule, 5. Attachment D - Monterey County Records Management Policy, 6. Completed Board Order and Resolution

Date	Ver.	Action By	Action	Result
10/4/2016	1	Board of Supervisors	approved	Pass