



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 16-1034, **Version:** 1

- a. Approve Amendment No. 2 to the Professional Services Agreement with Justice Works, LLC for support of the Public Defender's case management system, increasing the amount from \$33,000 to \$58,000, and extending the term for one additional year, through June 30, 2017; and
- b. Authorize the Contracts/Purchasing Officer to execute Amendment No. 2 to the Agreement and up to three (3) additional amendments of one (1) year each, where additional costs per year do not exceed 10% of the amended contract amount (\$5,800), and the amendments do not significantly alter the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a) Approve Amendment No. 2 to the Professional Services Agreement with Justice Works, LLC for support of the Public Defender's case management system, increasing the amount from \$33,000 to \$58,000, and extending the term for one additional year, through June 30, 2017; and
- b) Authorize the Contracts/Purchasing Officer to execute Amendment No. 2 to the Agreement and up to three (3) additional amendments of one (1) year each, where additional costs per year do not exceed 10% of the amended contract amount (\$5,800), and the amendments do not significantly alter the scope of work.

SUMMARY:

Justice Works, LLC provides ongoing customer support for the Office of the Public Defender's client case management system. This agreement adds \$25,000 for FY 2016-17 for a total contract amount of \$58,000, over three years.

DISCUSSION:

The Public Defender's Office contracted with Justice Works, LLC, formerly known as "defender Data, LLC", in August 2007, after an exhaustive search for a vendor, in collaboration with the Superior Court, and the County IT and Purchasing Departments. Justice Works provides an internet-based system that replaced an internally developed database that could no longer meet the needs of the County. This system includes an automated load routine for all case data transferred from Superior Court, which is a significant upgrade from the legacy system. It has enhanced office efficiency in terms of service to the public and maximizes utilization of staff resources. It also provides statistical reports and other customized reports that assist management in making administrative and programmatic decisions.

The requested amendment ensures continuity of service to the County for an additional year, during which time Public Defender staff will be evaluating other case management options.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed Amendment No. 2 as to form.

FINANCING:

The cost of this Agreement is included in the Public Defender FY 2016-17 Adopted Budget, PUB001-001-2270-8168, 8169-6602.

Prepared by: Becky Avila, Management Analyst, x3552
Approved by: Frank W. Dice, Interim Public Defender, x5806

Attachments:

Professional Services Agreement with Justice Works, LLC, including Exhibits
Amendment No. 2 to Professional Services Agreement with Justice Works, LLC