



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 22-416, **Version:** 1

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- a. Approve and authorize the Director of Health or the Assistant Director of Health to execute an Animal Services Agreement between the County of Monterey and the City of Carmel-by-the-Sea (City), for the term retroactive to July 1, 2022 to June 30, 2024 for the use of the Animal Services Center and the provision of other animal services; and
- b. Approve and authorize the Director of Health or the Assistant Director of Health to sign up to three (3) future amendments to this Agreement where the amendments do not significantly change the scope of work.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health or the Assistant Director of Health to execute an Animal Services Agreement between the County of Monterey and the City of Carmel-by-the-Sea (City), for the term retroactive to July 1, 2022 to June 30, 2024 for the use of the Animal Services Center and the provision of other animal services; and
- b. Approve and authorize the Director of Health or the Assistant Director of Health to sign up to three (3) future amendments to this Agreement where the amendments do not significantly change the scope of work.

**SUMMARY/DISCUSSION:**

The Monterey County Health Department's Animal Services Program (County) is responsible for providing animal control services in the unincorporated areas of Monterey County. It also operates an Animal Services Center located at 160 Hitchcock Road, Salinas, California that offers an array of services, including but not limited to shelter, veterinary, quarantine, and licensing services.

The City of Carmel-by-the-Sea desires to contract with the County for the provision of animal sheltering and pet licensing services at the Animal Services Center. The services to be provided to the City of Carmel-by-the-Sea by the County include sheltering of stray and surrendered domestic animals, pet licensing of dogs or cats owned by City residents and providing rabies testing for animals to rule out suspected rabies as needed. The City of Carmel-by-the-Sea has contracted with the County of Monterey in previous years for similar services. This agreement aligns fees and services provided to the City of Carmel-by-the-Sea with other cities that contract with Animal Services for similar services.

This work supports the Monterey County Health Department 2018-2022 Strategic Plan Goals: 1. To empower the community to improve health; and 3. Ensure access to culturally and linguistically appropriate, customer-friendly, quality health Services. It also supports the following of the ten essential public health services, specifically: 1. Monitor health status to identify and solve community health problems; and 4. Mobilize community partnerships and action to identify and solve health problems; and 6. Enforce laws and regulations that protect health and safety.

**OTHER AGENCY INVOLVEMENT:**

The office of County Counsel and the Auditor-Controller have reviewed and approved this Agreement as to legal form, and fiscal provisions, respectively.

**FINANCING:**

Appropriations for this Agreement are included in the Health Department's (HEA001-8442) Fiscal Year (FY) 2022-23 Adopted Budget, and provision for it will be made in the Health Department's FY 2023-24 Requested Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

- Economic Development:
  - Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
- Administration:
  - Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability, and transparency.
- Health & Human Services:
  - Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.
- Infrastructure:
  - Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.
- Public Safety:
  - Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Cindy Burnham, Animal Services Administrator, 769-8796

Approved by:

Date: \_\_\_\_\_

Elsa Mendoza Jimenez, Director of Health, 755-4526

Attachment:  
Agreement