



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 19-034, Version: 1

- a. Approve and authorize the Director of Health or Assistant Director of Health to execute an Agreement with the County of Monterey and Labworks, LLC for the provision of software subscription for laboratory information management, software maintenance/support, and technical support services; in the amount of \$49,340, for the period retroactive from November 1, 2018 to October 31, 2021; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign up to three (3) future amendments to the Agreement of one year each with vendor, which do not significantly alter the scope of work and do not to exceed (10%) (\$4,934) of the original Agreement.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health or Assistant Director of Health to execute an Agreement with the County of Monterey and Labworks, LLC for the provision of software subscription for laboratory information management, software maintenance/support, and technical support services; in the amount of \$49,340, for the period retroactive from November 1, 2018 to October 31, 2021; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign up to three (3) future amendments to the Agreement of one year each with vendor, which do not significantly alter the scope of work and do not to exceed (10%) (\$4,934) of the original Agreement.

SUMMARY/DISCUSSION:

The Monterey County Health Department (MCHD) has been utilizing Laboratory Information Management System (LIMS) software since 2000. This Agreement is for the provision of software license subscription, software maintenance/support, and technical support services not covered under the recurring cost of the software subscription. This software is a laboratory information management system used to log in samples, assign, schedule, and track testing performed by the lab.

The start date of the Agreement is retroactive to November 1, 2018 due to change of ownership this software and new pricing guidelines set forth by Labworks, LLC. The approval of this recommended action will enable MCHD Laboratory to continue the use of this software to track data, test results, and invoice for services. Labworks, LLC has accepted all of the County standard terms, conditions, and liability provisions and as such it is the recommendation of the Director of Health to receive approval for this retroactive Agreement.

This work supports the MCHD 2018-2022 Strategic Plan Initiative 1. Empower the community to improve health; 2. Enhance public health and safety through prevention; and Goal 3. Ensure access to culturally and linguistically appropriate, customer-friendly, quality health services.

OTHER AGENCY INVOLVEMENT:

County Counsel-Risk Management and the Auditor-Controller have reviewed and approved this Agreement as to legal form and fiscal provisions respectively.

FINANCING:

There are sufficient appropriations in Health Department's Public Health Bureau (HEA003-8124) Adopted

Budget for Fiscal Year 2018-19.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

☐ **Economic Development:**

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

☐ **Administration:**

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

☒ **Health & Human Services:**

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

☐ **Infrastructure:**

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

☐ **Public Safety:**

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Patricia D. McFadden, Management Analyst II, 4726

Approved by: Elsa Jimenez, Director of Health, 4526

Attachment:

Agreement is on file with the Clerk of the Board