



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 14-129, **Version:** 1

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- a. Approve and authorize the Contracts/Purchasing Officer to sign an Agreement with ISS Facility Services, Inc. to provide specialized custodial maintenance services and supplies to the Health Department's Clinic Services Bureau for the initial term of two (2) years, beginning July 1, 2014 through June 30, 2016 for an amount not to exceed \$479,706.24, with the option to extend the Agreement for two (2) additional one (1) year periods as set forth in RFP#10484; and
- b. Authorize the Contracts/Purchasing Officer to sign up to three (3) future amendments to this Agreement where the amendments do not exceed 10% of the annual amount and do not significantly change the scope of work.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer to sign an Agreement with ISS Facility Services, Inc. to provide specialized custodial maintenance services and supplies to the Health Department's Clinic Services Bureau for the initial term of two (2) years, beginning July 1, 2014 through June 30, 2016 for an amount not to exceed \$479,706.24, with the option to extend the Agreement for two (2) additional one (1) year periods as set forth in RFP#10484; and
- b. Authorize the Contracts/Purchasing Officer to sign up to three (3) future amendments to this Agreement where the amendments do not exceed 10% of the annual amount and do not significantly change the scope of work.

### SUMMARY/DISCUSSION:

Approval of the recommended action will provide the Health Department's Clinics Services Bureau with specialized custodial maintenance services and supplies. Service areas include primarily exam rooms, waiting areas, offices, common areas, halls, bathrooms, and multi-purpose rooms as defined in the specifications and schedules detailed in the Agreement. The Agreement is based upon County requirements set forth in the terms and conditions of RFP#10484.

The initial term shall commence with the signing of the Agreement through a period of two (2) years, beginning July 1, 2014 through June 30, 2016 for an amount not to exceed \$479,706.24 with the option to extend the Agreement for two (2) additional one (1) year periods.

This work supports the Monterey County Health Department 2011-2015 strategic plan initiatives: 2) Enhance community health and safety by emphasizing prevention. It also supports one of the ten essential public health services, specifically: 6) Enforce laws and regulations that protect health and ensure safety.

### OTHER AGENCY INVOLVEMENT:

County Counsel, the Auditor-Controller and Contracts/Purchasing have reviewed and approved the Agreement. This Agreement is on file with Clerk of the Board.

### FINANCING:

Funds for this Agreement are included in Health Department Clinic Services FY 2014-15 Requested Budget

4000-HEA007. Fee for Services revenue will be used to cover the request and there will be no increase to General Fund Contribution as a result of this Agreement.

Prepared By: Robin Kimball, Management Analyst, 1344

Approved By: Ray Bullick, Director of Health, 4526

Attachments:

Agreement is on file with Clerk of the Board