



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** 13-0606, **Version:** 1

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- a. Authorize the Auditor-Controller to increase appropriations in the amount of \$150,000 in the Resource Management Agency Fleet Appropriation Unit 001-3000-RMA007-8185 (4/5<sup>th</sup> vote required);
- b. Authorize the Auditor-Controller to increase appropriations in the amount of \$100,000 in the Resource Management Agency Facilities Admin Appropriation Unit 001-3000-RMA006-8176 (4/5<sup>th</sup> vote required);
- c. Authorize the Auditor-Controller to increase appropriations in the amount of \$100,000 in the Resource Management Agency Surveyor Appropriation Unit 001-3000-RMA010-8196 (4/5<sup>th</sup> vote required);
- d. Authorize the Auditor-Controller to decrease appropriations in the amount of \$250,000 in the Resource Management Agency Building Services Appropriation Unit 001-3000-RMA011-8170 (4/5<sup>th</sup> vote required);
- e. Authorize the Auditor-Controller to decrease appropriations in the amount of \$100,000 in the Resource Management Agency Planning Appropriation Unit 001-3000-RMA001-8172 (4/5<sup>th</sup> vote required); and
- f. Authorize the Auditor Controller's Office to incorporate approved appropriation modifications to the FY 2012-13 Budget.

### RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

- a. Authorize the Auditor-Controller to increase appropriations in the amount of \$150,000 in the Resource Management Agency Fleet Appropriation Unit 001-3000-RMA007-8185 (4/5<sup>th</sup> vote required);
- b. Authorize the Auditor-Controller to increase appropriations in the amount of \$100,000 in the Resource Management Agency Facilities Admin Appropriation Unit 001-3000-RMA006-8176 (4/5<sup>th</sup> vote required);
- c. Authorize the Auditor-Controller to increase appropriations in the amount of \$100,000 in the Resource Management Agency Surveyor Appropriation Unit 001-3000-RMA010-8196 (4/5<sup>th</sup> vote required);
- d. Authorize the Auditor-Controller to decrease appropriations in the amount of \$250,000 in the Resource Management Agency Building Services Appropriation Unit 001-3000-RMA011-8170 (4/5<sup>th</sup> vote required);
- e. Authorize the Auditor-Controller to decrease appropriations in the amount of \$100,000 in the Resource Management Agency Planning Appropriation Unit 001-3000-RMA001-8172 (4/5<sup>th</sup> vote required); and
- f. Authorize the Auditor Controller's Office to incorporate approved appropriation modifications to the FY 2012-13 Budget.

### SUMMARY/DISCUSSION:

The Resource Management Agency (RMA) has reviewed its General Fund units in preparation for the FY 2012-13 year-end close. At this time, RMA anticipates coming in under the allocated General Fund contribution that was adopted by the Board. This is attributable to lower expenditures than what was budgeted for in FY 2012-13. The RMA General Fund Appropriation Units Expenditure and Revenues between budget and forecast is reflected in the attached table.

Although the RMA is projecting to close the fiscal year under its approved appropriations and allocated general funds for FY2012-13, there are a few appropriation units within the RMA in which expenditures are projecting under, over or very close to the adopted appropriation levels. RMA is requesting an increase in appropriations for Facilities Administration, Fleet Administration, and Surveyor to be offset by a decrease in appropriations in Building Services and Planning to ensure all appropriation units do not exceed what the Board has authorized in total General Fund appropriations for the RMA.

Appropriations Unit RMA006 is comprised of five operating units associated with the maintenance and operations of the County's facilities. While total estimated expenditures are projecting to be within \$99,296 of the adopted appropriations, increased expenditures are being projected under the Facilities Administration associated with on-going HVAC issues at the Sheriff's office. To avoid having an appropriation issue at year end, the RMA is requesting the Board increase the FY 2012-13 Budget by \$100,000 in appropriations for RMA006, Unit 8176.

Appropriations Unit RMA007 is comprised of two operating units associated with the maintenance and operations of the County's fleet and shuttle services. The total estimated expenditures are projected to exceed the adopted appropriations by \$62,660 and projected revenues are anticipated to be \$77,420 lower than the adopted budget. To avoid having an appropriation issue at year-end, the RMA is requesting the Board increase the FY 2012-13 Budget by \$150,000 in appropriations for RMA007, Unit 8185.

Appropriation Unit RMA010 contains the Surveyor Unit that is associated with development services performed by RMA- Public Works staff. Based on actual activity within this unit through April, total expenditures are projected to exceed the adopted appropriations by \$76,212 and projected revenues are anticipated to be \$23,685 lower than the adopted budget. To avoid having an appropriation issue at year end, the RMA is requesting the Board increase the FY 2012-13 Budget by \$100,000 in appropriations for RMA010, Unit 8196.

The above appropriation increases totaling \$350,000 would be offset by a corresponding decrease in Building Services Appropriation Unit RMA011 of \$250,000 and Planning Services Appropriation Unit RMA001 of \$100,000 resulting in a zero impact to the total General Fund appropriations allocated to the RMA for FY2012-13.

OTHER AGENCY INVOLVEMENT:

The proposed board action was presented to the Budget Committee for their support on June 12, 2013.

FINANCING:

There is no negative impact on the General Fund as a result of this action. The FY 2012-13 General Fund appropriation level adopted by the Board of Supervisors for the RMA is \$19,058,905. The RMA is requesting increases in the following appropriation units: \$100,000 in RMA006, \$150,000 in RMA007, and \$100,000 in RMA010, totaling \$350,000 that will be offset by decreases in the following appropriation units: \$100,000 in RMA001 and \$250,000 in RMA011. As a result of the requested actions the RMA adopted General Fund appropriations remain unchanged at \$19,058,905.

Prepared by: Shawne Ellerbee, Finance Manager III, (831) 755-4794

Approved by:

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Benny J. Young, RMA Director

Dated: June 7, 2013

Attachment: RMA General Fund Appropriation Units Expenditure and Revenues Table

