



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 22-310, **Version:** 1

Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisors to sign Amendment No. 3 to an agreement with Monterey Bay Office Products, Inc., dba Monterey Bay Systems (“MBS”), for the lease of two networked multi-function copiers/printers and related maintenance and supplies, adding \$5,000 for a total contract liability of \$105,000, with no change to the term of August 1, 2015 to June 30, 2022.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisors to sign Amendment No. 3 to an agreement with Monterey Bay Office Products, Inc., dba Monterey Bay Systems (“MBS”), for the lease of two networked multi-function copiers/printers and related maintenance and supplies, adding \$5,000 for a total contract liability of \$105,000, with no change to the term of August 1, 2015 to June 30, 2022.

SUMMARY/DISCUSSION:

MBS is a Salinas, California technology company providing computing, networking, business equipment services for government agency and private sector businesses. Pursuant to an agreement between MBS and the County of Monterey, on behalf of the Office of the County Counsel, MBS leased to County two Konica Minolta Bizhub multi-function copiers/printers (models 951 and C454e) and provided related maintenance services and supplies for the last six years. That agreement was extended to June 30, 2022, in October 2021.

The Office of the County Counsel attempted to replace this equipment with a lease for new copier/printer equipment, however due to electronic manufacturing issues, delivery of the new equipment was delayed until April/May causing a need for additional funds on the contract.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the Renewal and Amendment No. 3 as to form.
Auditor-Controller has reviewed and approved as to financial terms.

FINANCING:

The cost for this Renewal and Amendment No. 3 is included in the FY 21-22 Approved Budget allocation of the Office of the County Counsel.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

These actions will help ensure the timely provision of necessary services to all County Departments.

Mark a check to the related board of Supervisors Strategic Initiatives

Economic Development

Administration

Health & Human Services

Infrastructure

Public Safety

Prepared and approved by:

Stacy Saetta, Chief Deputy County Counsel

Attachments:

1. Amendment No. 3
2. Renewal and Amendment No. 2
3. Amendment No. 1 plus Original Agreement