



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 20-148, **Version:** 1

- a. Approve and authorize the Director of Health, or Assistant Director of Health, to execute Amendment No. 1 to Agreement with Credit Consulting Services, Inc. (CCS) for debt collection services, extending the term for an additional two (2) years for a new term of July 1, 2018 through June 30, 2022, and increasing the contract amount by \$97,000 for a revised contract amount not to exceed \$195,400; and
- b. Authorize the Director of Health or Assistant Director of Health to sign up to three (3) future amendments to this Agreement where the amendments do not exceed 10% of the total contract amount (\$19,540), or significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health, or Assistant Director of Health, to execute Amendment No. 1 to Agreement with Credit Consulting Services, Inc. (CCS) for debt collection services, extending the term for an additional two (2) years for a new term of July 1, 2018 through June 30, 2022, and increasing the contract amount by \$97,000 for a revised contract amount not to exceed \$195,400; and
- b. Authorize the Director of Health or Assistant Director of Health to sign up to three (3) future amendments to this Agreement where the amendments do not exceed 10% of the total contract amount (\$19,540), or significantly change the scope of work.

SUMMARY/DISCUSSION:

The Health Department Clinic Services Bureau (Clinic Services) operates ten community clinic sites designated as Federally Qualified Health Centers (FQHCs) which provide preventive, primary, and specialty medical care services

As an FQHC, Clinic Services must comply with the Health Resources and Services Administration (HRSA) requirements to make every effort to collect payments for services from patients in accordance with an approved sliding scale fee program. Clinic Services offers a sliding scale fee program to its patients that allows discounts on services for those with incomes at or below 200% of the Federal Poverty Level.

On July 1, 2018, an Agreement with CCS was signed to provide debt collection and reporting services to Clinic Services through June 30, 2020 for an amount not to exceed \$98,400. Approval of this Amendment No. 1 will increase funding and extend services through June 30, 2022 to maintain the required debt collection services in place for Clinic Services patients while adhering to HRSA and sliding scale fee requirements.

While this work is not directly in support of a Health Department strategic initiative, it is in support of one or more of the ten essential public health services, specifically; 6. Enforce laws and regulations that protect health and ensure safety.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has approved this Agreement as to form.

FINANCING:

Sufficient funds are available in the FY 2020-2021 Recommended Budget for Clinic Services Bureau, Health

Department (4000-HEA007). There is no financial impact to the General Fund resulting from approval of this Amendment No. 1.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Prisca Segovia, Management Analyst II, 755-4939

Approved by:

Date: _____

Elsa Jimenez, Director of Health, 755-4526

Attachments:

Amendment No 1 is on File with the Clerk of the Board.

Agreement is on File with Clerk of the Board.