



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 14-672, **Version:** 1

- a. Consider approval and adoption of the Resource Management Agency - Public Works Annual Work Program for the Road Fund (Fund 002, 8195 & 8443) for Fiscal Year 2014-15; and
- b. Receive the Annual Road Maintenance Plan.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Consider approval and adoption of the Resource Management Agency - Public Works Annual Work Program for the Road Fund (Fund 002, 8195 & 8443) for Fiscal Year 2014-15; and
- b. Receive the Annual Road Maintenance Plan.

SUMMARY/ DISCUSSION:

California Code of Regulations Section 994 - Road Construction and Maintenance Activity, and Streets and Highways Code Division 3, Chapter 1, Section 2007 require that a Road Fund Budget be submitted to the Board of Supervisors in the form and manner prescribed by the State Controller at the same time as other county departments submit their recommended budgets.

The RMA - Public Works Annual Work Program outlines planned expenditures within the recommended Work Program (Road Fund) budget by project and activity. It details anticipated administrative, engineering, and reimbursable expenditures along with planned capital project expenses and maintenance activities.

In an effort to provide more clarity and transparency, the recommended Work Plan has been reformatted and an Annual Road Maintenance Plan has been prepared to detail the maintenance efforts that will be conducted in Fiscal Year 2014-15.

The formatting of the Work Plan has been changed to group the more general administrative, engineering, and reimbursable work together at the beginning of the Plan. These more general categories are followed by the Road & Bridge Maintenance and Project categories.

Both the Road and Non-Road categories have been grouped together for the first time to provide a clear listing of projects along with brief narratives for each project that notes status and an explanation of the work that will be accomplished next fiscal year. It is hoped that this additional project information will more clearly define the work that is intended to be accomplished.

In addition to project information, an Annual Road Maintenance Plan (Annual Plan) has been developed for the first time. The purpose of this Annual Plan is to turn the Work Plan's generic maintenance budget, which is grouped by Road District, into a defined maintenance plan grouped by task (mowing, striping, chip seal, etc.) and by Supervisory District.

This more detailed information is intended to serve two purposes: (1) provide transparency by listing the actual

work that is planned along with the anticipated cost, and (2) provide a work program for the Operations & Maintenance Division of Public Works against which progress can be tracked throughout the fiscal year. Both the Annual Work Plan and the Annual Maintenance Plan are consistent with the Board's Strategic Initiatives.

The Annual Maintenance Plan is not intended to be a budget document. This means that it does not mirror the proposed Fiscal Year 2014-15 budget exactly. Its purpose is to start to answer the question of what the public gets for its money. As the Annual Plan evolves over the next few years, it will become more detailed with respect to the tasks that will be accomplished and their costs.

OTHER AGENCY INVOLVEMENT:

Federal and State approvals are required for expenditures of funding provided by those agencies for road and bridge construction. The State Controller performs periodic audits of the Road Fund (Fund 002, Unit 8195) to assure proper use of road funds.

FINANCING:

The RMA - Public Works Annual Work Program for the Road Fund is financed by the recommended Fiscal Year 2014-15 Road Fund Budget (Fund 002, Unit 8195 and 8443). The Work Program delineates planned expenditures by project and activity within the recommended Road Fund Budget and matches with the Fiscal Year 2014-15 Road Fund adopted budget.

Prepared by: Bob Murdoch, P.E., Director of Public Works (831) 755-4831

Approved by:

Benny J. Young, RMA Director

Dated: June 13, 2014

Attachment: Annual Work Program for the Road Fund for Fiscal Year 2014-15 and Annual Road Maintenance Plan (Attachments on file with the Clerk of the Board)