



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 17-0506, **Version:** 1

- a. Approve and authorize the Contracts/Purchasing Officer to execute a Participation Agreement between County of Monterey Human Resources Department and TALX Corporation, retroactive to July 1, 2016 through June 30, 2019, for the provision of unemployment compensation services; and
- b. Authorize the Contracts/Purchasing Officer to execute one automatic renewal for a one-year period July 1, 2019 to June 30, 2020.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer to execute a Participation Agreement between County of Monterey Human Resources Department and TALX Corporation, retroactive to July 1, 2016 through June 30, 2019, for the provision of unemployment compensation services; and
- b. Authorize the Contracts/Purchasing Officer to execute one automatic renewal for a one-year period July 1, 2019 to June 30, 2020.

SUMMARY/DISCUSSION:

The County of Monterey is a member of the California Personnel Administrators Association of California (CPAAC). In an effort to assist its member counties in maintaining unemployment coverage at a reduced cost, CPAAC conducted a Request for Proposals #CPAAC 04-15 for group unemployment compensation administration services for those of its members who wish to participate. As part of that process, TALX Corporation (Contractor), a leading unemployment compensation firm, was selected by CPAAC to provide training, claims administration, management information and related services to participating counties on a group bases. Member counties can access services from the Contractor via a Participation Agreement once an Unemployment Compensation Services Model Agreement, between CPAAC and the Contractor, has been executed. Due to the delay in the execution of the agreement between CPAAC and the Contractor, executed in February 2017, staff requests your Board's approval in authorizing the Contracts/Purchasing Officer to enter a Participation Agreement retro-active to July 1, 2016. Approval of this action will ensure that services continue with no lapse as well as payment of pending and future invoices for services provided as part of this agreement.

Future amendments will be signed by the Contracts/Purchasing Officer where the Amendments do not significantly change the scope of work or cause an increase in the Agreement per employee rates.

OTHER AGENCY INVOLVEMENT:

County Counsel has approved the agreement as to form.

FINANCING:

Revenues are provided through monthly departmental charges at a rate of \$0.785 per Full Time Employee to an estimated maximum of \$12,000 for the 3-year term. No additional monies are necessary for this action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The proposed recommended action addresses the Board of Supervisors' Administration Strategic Initiative. The recommended action demonstrates the County's commitment to provide training, claims administration,

management information and related services for County's self-insured unemployment compensation program.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Paulette Clark, Employee Benefits Program Manager, 5456

Approved by: Irma Ramirez-Bough, Director of Human Resources, 5043

Attachments:

- Unemployment Compensation Services Model Agreement between CPAAC and TALX Corp.
- Participation Agreement