



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #: 22-070, Version: 1**

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- a. Receive status update on Board referral No. 2021.23 seeking to create a new management position of Monterey County Director of Homeless Strategies and Services
- b. Provide direction to staff as necessary

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Receive status update on Board referral No. 2021.23 seeking to create a new management position of Monterey County Director of Homeless Strategies and Services
- b. Provide direction to staff as necessary

### SUMMARY/DISCUSSION

Referral No. 2021.23 was submitted by Supervisor Alejo on October 29, 2021 and assigned by the CAO on November 2, 2021. A preliminary analysis report was presented to the Board on November 30, 2021. The preliminary analysis report which was accepted by the Board had two components. One was to work with the Human Resources Department to create a class specification, preliminary job duties for the position. The second component was to engage an outside consultant to provide recommendations to the CAO on best organizational placement for this position, coordinating the County's multi departmental response to homelessness, coordinating efforts with external stakeholders and advise on potential funding sources for this new position in recognition of State funding which may be available.

At this point, staff can report that Human Resources Department is finalizing their recommendation for the class specification and salary range. This matter will be taken to the Budget Committee on January 26, 2022.

In addition, staff has engaged Citygate Associates LLC to perform the organizational and funding analysis. Citygate's work will commence on January 17; staff envisions a parallel track in which the recruitment for this new position will begin as soon as possible after approval by the Board of Supervisors with the hope that the position will be filled by a highly qualified person expeditiously. The recommendations from the Citygate analysis will be used to identify outside funding and to fine tune organizational placement going forward.

### OTHER AGENCY INVOLVEMENT

The Human Resources Department is responsible for developing the class specification, and setting the salary range for this position.

### FINANCING:

If the Board wishes to open recruitment for this position as soon as possible, a funding source will need to be identified. This would most likely be from Cannabis assignment. It is possible that State funding could offset this funding source but it is likely that State funding will be limited term. Staff has asked that Citygate prioritize the funding analysis, expected to be in the mid-March 2022 time frame. The full Citygate analysis will be

complete by June, 2022

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

*The new position proposed by this referral, upon establishment and hiring of a qualified individual, is expected to play a significant role in the County's ability to comprehensively address homeless strategy and service provision both internally and with external agencies.*

Mark a check to the related Board of Supervisors Strategic Initiatives

Economic Development

Administration

Health & Human Services

Infrastructure

Public Safety

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Attachment: Board Referral No. 2021-23