



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 23-233, **Version:** 1

- a. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Renewal and retroactive Amendment No. 3 to an Agreement with First Alarm, to provide remote fire alarm monitoring and scheduled inspection services at Probation's Juvenile Hall, to renew and extend for two additional years, for a revised term of April 1, 2020 to March 31, 2025, and to increase the Agreement's amount by \$28,004, for a revised total Agreement amount not to exceed \$82,500; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign future amendments to the Agreement where the amendments do not exceed 10% (\$8,250) of the Agreement amount and do not significantly alter the scope of services, for a not to exceed maximum of \$90,750.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Renewal and retroactive Amendment No. 3 to an Agreement with First Alarm, to provide remote fire alarm monitoring and scheduled inspection services at Probation's Juvenile Hall, to renew and extend for two additional years, for a revised term of April 1, 2020 to March 31, 2025, and to increase the Agreement's amount by \$28,004, for a revised total Agreement amount not to exceed \$82,500; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to sign future amendments to the Agreement where the amendments do not exceed 10% (\$8,250) of the Agreement amount and do not significantly alter the scope of services, for a not to exceed maximum of \$90,750.

SUMMARY/ DISCUSSION:

The County of Monterey executed a Standard Agreement (Agreement) with First Alarm (Contractor) on April 3, 2020 for a term of April 1, 2020 through March 31, 2023 for an amount not to exceed \$43,748 to provide remote fire alarm monitoring, radio and antenna installation, and scheduled inspection services for the fire alarm system installed at the newly constructed Probation Juvenile Hall Buildings. Amendment No. 1 to the Agreement was executed on August 12, 2020 to update the Contractor's rate schedule and to increase the Agreement's amount by \$5,061.87 for a total amount not to exceed \$48,809.87. Amendment No. 2 to the Agreement was executed on August 21, 2020 to amend the scope of services and to increase the Agreement's amount by \$5,685.83, for a total amount not to exceed \$54,495.70 to allow the Contractor to continue to provide the services under the Agreement.

The County of Monterey Probation Department (Probation) has a continued need for services under the Agreement beyond the expiration date of March 31, 2023. Although Probation drafted an amendment prior to the Agreement's expiration date, due to negotiations with the Contractor on annual rate increase language, processing of the amendment was delayed, and resulted in the expiration of the Agreement.

Probation is recommending the approval of Renewal and Amendment No. 3 to allow for the continuation of services under the Agreement. Renewal and Amendment No. 3 will extend the Agreement term for two (2) additional years through March 31, 2025 and will increase the Agreement's amount by \$28,004.30 for a total not to exceed amount of \$82,500.

OTHER AGENCY INVOLVEMENT:

Renewal and Amendment No. 3 to the Agreement with First Alarm has been approved by the Office of County Counsel-Risk Management as to legal form and risk provisions and by the Auditor-Controller as to fiscal terms.

FINANCING:

The Fiscal Year 2023-2024 Recommended Budget for Probation, Appropriation Unit PRO001, Unit 8163 includes sufficient appropriations for this amendment to the original Agreement. There is no additional cost to the County General Fund with the recommended action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This recommendation supports the Board of Supervisor Strategic Initiatives of: a) Health and Human Services and b) Public Safety by maintaining the fire alarm equipment and monitoring services that are in compliance with local safety regulations, making it a safe environment for Juvenile Hall residents and Probation employees.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Todd Keating, Chief Probation Officer, Ext. 3913

Attachments:

- Renewal and Amendment No. 3 to Standard Agreement with First Alarm
- Amendment No. 2 to Standard Agreement with First Alarm
- Amendment No. 1 to Standard Agreement with First Alarm
- Standard Agreement with First Alarm