



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Legislation Details

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**File #:** RES 12-0058      **Name:** Reclassify Mailroom Clerk Resolution  
**Type:** BoS Resolution      **Status:** Passed  
**File created:** 5/24/2012      **In control:** Board of Supervisors  
**On agenda:** 6/26/2012      **Final action:** 6/26/2012

**Title:** Adopt Resolution to:  
a. Amend Personnel Policies and Practices Resolution No. 98-394 to create the classification of Senior Mailroom Clerk with salary range as indicated in the attached Exhibit A, Table 1;  
b. Approve reclassification of one (1) Mailroom Clerk to one (1) Senior Mailroom Clerk;  
c. Amend the FY 2011-12 Resource Management Agency Budget, Unit 8177, to delete one (1) Mailroom Clerk and add one (1) Senior Mailroom Clerk in the attached Exhibit A, Table 2;  
d. Authorize the County Administrative Office to modify approved position changes in the FY 2011-12 Budget and the FY 2012-13 Adopted Budget; and  
e. Direct the Department of Human Resources to incorporate the changes.

**Sponsors:** Resource Management Agency

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution, 2. Exhibit A - Amendment to Personnel Policies and Practices Resolution No. 98-394 Control No. 12-004, 3. Completed Board Order and Resolution

Date	Ver.	Action By	Action	Result
6/26/2012	1	Board of Supervisors	adopted	Pass