



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** 12-210, **Version:** 1

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- a. Approve and authorize the Contracts/Purchasing Officer to sign Amendment No.2 to Professional Service Agreement with Justice Benefits, Inc. to extend the term through January 31, 2013 and increase the Agreement by \$80,762 for a revised total of \$161,052.86 to continue with professional assistance for the State Criminal Alien Assistance Program (SCAAP); and
- b. Authorize the Contracts/Purchasing Officer to sign future amendments to the Agreement that do not significantly alter the scope of work or change the approved Agreement amount not to exceed 10 % of the revised total amount.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer to sign Amendment No.2 to Professional Service Agreement with Justice Benefits, Inc. to extend the term through January 31, 2013 and increase the Agreement by \$80,762 for a revised total of \$161,052.86 to continue with professional assistance for the State Criminal Alien Assistance Program (SCAAP); and
- b. Authorize the Contracts/Purchasing Officer to sign future amendments to the Agreement that do not significantly alter the scope of work or change the approved Agreement amount not to exceed 10 % of the revised total amount.

### SUMMARY/DISCUSSION:

The recommended Amendment No.2 to the Professional Service Agreement will continue the County's Agreement with Justice Benefits, Inc. (JBI) to provide professional assistance for the State Criminal Alien Assistance Program (SCAAP) and to explore opportunities for new Federal Financial Participation (FFP), to review prospects for expansion of existing FFP, and to secure additional FFP as may be appropriate for the County. The renewal of the agreement would extend the term through January 31, 2013. Due to the extension for the services the Sheriff's Office would also need to increase the amount of the Agreement by \$80,762, a revised total of \$161,052.86.

### OTHER AGENCY INVOLVEMENT:

County Counsel and Auditor-Controller have reviewed and approved this Renewal of Agreement as to legal and fiscal provisions respectively. Contract/Purchasing Department has raised concerns regarding the Renewal Agreement because Contracts/Purchasing Officer does not have authority to approve the retroactive renewal without the Board of Supervisors approval.

### FINANCING:

There is no impact to the General Fund as a result of this action. This agreement is funded out of Fund 401, Appropriation RMA004, Facilities Maintenance Projects. This agreement has been included in the FY2012-13 budget request in the amount of \$80,762.

Prepared by: Daisy Fernandez, Accounting Clerical Supervisor

Approved by: Scott Miller, Sheriff-Coroner