



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 22-151, **Version:** 1

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Approve and authorize the Chief Information Officer of the Information Technology Department to sign a non-standard Non-Disclosure and Confidentiality Agreement with AT&T Corporation regarding proprietary Minimum Point of Entry (MPOE) reports.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

Approve and authorize the Chief Information Officer of the Information Technology Department to sign a non-standard Non-Disclosure and Confidentiality Agreement with AT&T Corporation regarding proprietary Minimum Point of Entry (MPOE) reports.

**SUMMARY/DISCUSSION:**

The Information Technology (IT) Department is charged with protecting the confidentiality of the County's network information. However, to effectively work with certain vendors, the County must release information of a confidential nature in order to plan and complete various projects and validate services.

The IT Department is working with AT&T to validate circuit connectivity at County sites. This agreement allows us to work with AT&T and receive reports of services located at specific sites to cross-reference with current monthly bills in an effort to verify invoices and potentially save the County money. To complete this project ITD needs to consult with AT&T Corporation and obtain these service reports.

The County proposed the County's approved Non-Disclosure Agreement (NDA), and although AT&T has signed the County's NDA previously, accessing drawings and documentation related to current state of 911 phone system components, AT&T refused to sign the County's NDA for the purpose of providing Minimum Point of Entry (MPOE) reports. Without these reports the County cannot verify circuits or lines that AT&T has terminated at each County building.

Accordingly, the Chief Information Officer of the Information Technology Department sees this non-standard NDA as low-risk, and recommends that the Board to approve and authorize to execute the attached non-standard Non-Disclosure and Confidentiality Agreement with AT&T Corporation.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed the Non-Disclosure and Confidentiality Agreement as to form. County Counsel cannot approve the non-standard Non-Disclosure and Confidentiality Agreement because it is one-sided and without County-authorized terms.

**FINANCING:**

There is no cost associated with the approval or use of the Vendor Non-Disclosure Agreement to the General Fund.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

The recommended Non-Disclosure and Confidentiality will allow the County to verify monthly telephone bills with AT&T ensuring the County is being charged appropriately.

Economic Development  
 Administration  
 Health & Human Services  
 Infrastructure  
 Public Safety

Prepared by: Sandra Shaffer, Management Analyst III, 759-6938

Approved by:

\_\_\_\_\_ Date: \_\_\_\_\_  
Eric A. Chatham, Chief Information Officer, 759-6920

Attachments:  
Non-Disclosure and Confidentiality Agreement