



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 14-535, **Version:** 1

- a. Approve and authorize the Contracts/Purchasing Officer to execute Amendment No. 1 to Agreement No. 10244 with Armstrong Productions, Inc. to extend the term of the original April 1, 2011 Agreement through June 30, 2016, and increase the Agreement total from \$96,000 to \$156,000 to compensate the vendor for the programming and production services provided over the extended term; and
- b. Authorize the Auditor-Controller to transfer restricted revenue funds upon request from the Information Technology Department as expended.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer to execute Amendment No. 1 to Agreement No. 10244 with Armstrong Productions, Inc. to extend the term of the original April 1, 2011 Agreement through June 30, 2016, and increase the Agreement total from \$96,000 to \$156,000 to compensate the vendor for the programming and production services provided over the extended term; and
- b. Authorize the Auditor-Controller to transfer restricted revenue funds upon request from the Information Technology Department as expended.

SUMMARY/DISCUSSION:

The Contracts/Purchasing Division released a Request for Proposal (RFP) No. 10244 on October 7, 2010. Armstrong Productions was determined to be a qualified vendor meeting County requirements as specified in the RFP and as such the County of Monterey entered into an Agreement. The Information Technology Department would like to have the County exercise the option to extend the term of the Agreement and increase the Agreement amount from \$96,000 to \$156,000 to compensate the vendor for the extended term for the provision of programming and production services provided. The approval of this recommended action will ensure the continuance of the services for the development of content to be broadcast on the County Government Channel.

OTHER AGENCY INVOLVEMENT:

County Counsel, Contracts/Purchasing, and Auditor-Controller have reviewed the original Agreement and Amendment No. 1 and concur with the recommendation.

FINANCING:

The funds for payment of this Agreement have been included in the FY 2014-15 Recommended Budget for the Information Technology Department, ITD 1930, Unit 8140, Appropriations Unit INF002. Transactions relating to future fiscal years will be included in each respective Recommended Budget. The costs associated with the Agreement and recommended Amendment will be offset by the Cable Franchise fees and Public Education and Government fees received by the County. Should funding be reduced and/or terminated, the County may terminate this Agreement by giving thirty (30) days written notice.

Prepared by: Sarah House, Management Analyst, 755-5108

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Approved by:

Dianah Neff, Director of Information Technology

Dated: May 12, 2014

Attachments: Proposed Amendment No. 1