



Board Report

File #: 12-517, **Version:** 1

- a. Authorize the Auditor-Controller to increase appropriations in the amount of \$149,416 and estimated revenues in the amount of \$149,416 in the Resource Management Agency Planning Appropriation Unit 001-3000-RMA001-8172 (4/5th vote required);
- b. Authorize the Auditor-Controller to increase appropriations in the amount of \$112,896 and estimated revenues in the amount of \$112,896 in the Resource Management Agency Facilities Admin Appropriation Unit 001-3000-RMA006-8176 (4/5th vote required);
- c. Authorize the Auditor-Controller to increase appropriations in the amount of \$164,677 and estimated revenues in the amount of \$164,677 in the Resource Management Agency Fleet Admin Appropriation Unit 001-3000-RMA007-8185 (4/5th vote required);
- d. Authorize the Auditor-Controller to increase appropriations in the amount of \$4,723 and estimated revenues in the amount of \$4,273 in the Resource Management Agency RMA Admin Appropriation Unit 001-3000-RMA013-8222 (4/5th vote required); and
- e. Authorize the Auditor Controller's Office to incorporate approved appropriation modifications to the FY 2011-12 Budget (4/5th vote required).

RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

- a. Authorize the Auditor-Controller to increase appropriations in the amount of \$149,416 and estimated revenues in the amount of \$149,416 in the Resource Management Agency Planning Appropriation Unit 001-3000-RMA001-8172 (4/5th vote required);
- b. Authorize the Auditor-Controller to increase appropriations in the amount of \$112,896 and estimated revenues in the amount of \$112,896 in the Resource Management Agency Facilities Admin Appropriation Unit 001-3000-RMA006-8176 (4/5th vote required);
- c. Authorize the Auditor-Controller to increase appropriations in the amount of \$164,677 and estimated revenues in the amount of \$164,677 in the Resource Management Agency Fleet Admin Appropriation Unit 001-3000-RMA007-8185 (4/5th vote required);
- d. Authorize the Auditor-Controller to increase appropriations in the amount of \$4,723 and estimated revenues in the amount of \$4,273 in the Resource Management Agency RMA Admin Appropriation Unit 001-3000-RMA013-8222 (4/5th vote required); and
- e. Authorize the Auditor Controller's Office to incorporate approved appropriation modifications to the FY 2011-12 Budget (4/5th vote required).

SUMMARY/DISCUSSION:

The Resource Management Agency (RMA) has reviewed its general fund units in preparation for the FY 2011-12 year-end close. At this time RMA anticipates coming in under the allocated general fund contribution that was adopted by the Board. This is attributable to lower expenditures and higher revenue receipts than what was

budgeted for in FY 2011-12. The attached table reflects the RMA general fund appropriation units expenditure and revenues between budget and forecast.

Although the RMA is projecting to close the year under its allocated general funds for FY 2011-12, there are a few appropriation units within the RMA in which expenditures are projecting over or very close to the adopted appropriation levels. The good news is revenue projections for these appropriation units are forecasted to be higher than what was included in the adopted budget. Therefore, the RMA is requesting an increase in appropriations to be offset by projected increases in revenues for these appropriation units to ensure these units do not exceed what the Board has authorized and will not result in a request for additional general fund allocations. These appropriation units are as follows: RMA001, Planning operating unit 8172; RMA006, contains the Facilities Admin unit 8176, Grounds unit 8181, Utilities unit 8182 (Utilities are being addressed in a separate report), and the Real Property unit 8183; RMA007, contains the Fleet Admin unit 8185, and Shuttle unit 8188; and RMA013, RMA Admin operating unit 8222.

During the FY 2011-12 budget hearings the Board of Supervisors reinstated five positions (four Land Use Technicians and one Office Assistant II) in the RMA Planning unit 8172 in which no additional funding has been allocated to cover the increase in salary and benefits for these five positions. In addition, revenues are anticipated to be \$149,416 higher than the current budget. While the Planning has been successful in reducing expenditures, there is a projected shortfall of \$29,165. At this time, RMA is requesting the Board to increase the FY 2011-12 budgets for both appropriations and revenues by \$149,416 which corresponds to increase in revenue projections over the current adopted budget.

Appropriations unit RMA006 is comprised of five operating units associated with the maintenance and operations of the County's facilities. The total estimated expenditures are within \$5,976 of the adopted appropriations, excluding utilities which are addressed in a separate report. Increased expenditures are being incurred under the Grounds and Real Property unit due to increased workloads in both of these areas. Estimated revenues are anticipated to be \$112,896 higher than the adopted budget (excluding utilities). To avoid having an appropriation issue at year end, the RMA is requesting the Board increase the FY 2011-12 budget by \$112,896 in both appropriations and revenue for RMA006, Unit 8176.

Appropriations unit RMA007 is comprised of two operating units associated with the maintenance and operations of the County's fleet and shuttle services. The total estimated expenditures exceed within \$34,364 of the adopted appropriations. The higher expenditures are being incurred in the Shuttle unit 8188. Estimated revenues are anticipated to be \$164,667 higher than the adopted budget in the fleet Admin unit. To avoid having an appropriation issue at year end, the RMA is requesting the Board increase the FY 2011-12 budget by \$164,166 in both appropriations and revenue for RMA007, Unit 8185.

Appropriations unit RMA013 captures the centralized support functions for the RMA. At this time estimated expenditures are projected to exceed the current appropriations. To date this unit has received revenue of \$4,723. To avoid having an appropriation issue at year end, the RMA is requesting the Board increase the FY 2011-12 budget by \$4,723 in both appropriations and revenue for RMA013, Unit 8222.

OTHER AGENCY INVOLVEMENT:

None.

FINANCING:

There is no negative impact to the General Fund. The RMA is requesting an increase in appropriations that is offset by an increase revenues for appropriation units RMA001, Planning Unit 8172, in the amount of

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\$149,416; RMA006, Facilities Admin Unit 8176, in the amount of \$112,896; RMA007, Fleet Admin Unit 8185, in the amount of \$164,166; and RMA013, RMA Admin Unit 8222, in the amount of \$4,723.

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Approved by:

Benny J. Young, RMA Director

Attachment: Resource Management Agency General Fund Appropriation Units