



Board Report

File #: A 22-489, **Version:** 1

- a. Approve and authorize the Director of Health or the Assistant Director of Health to execute an Agreement between the County of Monterey and Engineered Products, a Pape Company DBA Overhead Door Company of Salinas for the term September 15, 2022 to September 14, 2024 for the provision of repair and maintenance on garage doors at the Animal Service Facility (160 Hitchcock Rd., Salinas, Ca., 93908) and security rolling gates at the Health Department Administration Building (1270 Natividad Rd., Salinas, CA. 93906) in the amount of \$20,000 for Fiscal Year (FY) 2022-23 and FY 2023-24, for a total Agreement amount not to exceed \$20,000; and
- b. Approve the recommendation of Director of Health to accept all non-standard provisions in Agreement; and
- c. Approve the Director of Health or the Assistant Director of Health to approve up to three (3) future Amendments that do not exceed ten percent (10%) (\$2,000) of the original Agreement amount and does not significantly alter the scope of services.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health or the Assistant Director of Health to execute an Agreement between the County of Monterey and Engineered Products, a Pape Company DBA Overhead Door Company of Salinas for the term September 15, 2022 to September 14, 2024 for the provision of repair and maintenance on garage doors at the Animal Service Facility (160 Hitchcock Rd., Salinas, Ca., 93908) and security rolling gates at the Health Department Administration Building (1270 Natividad Rd., Salinas, CA. 93906) in the amount of \$20,000 for Fiscal Year (FY) 2022-23 and FY 2023-24, for a total Agreement amount not to exceed \$20,000; and
- b. Approve the recommendation of Director of Health to accept all non-standard provisions in Agreement; and
- c. Approve the Director of Health or the Assistant Director of Health to approve up to three (3) future Amendments that do not exceed ten percent (10%) (\$2,000) of the original Agreement amount and does not significantly alter the scope of services.

SUMMARY/DISCUSSION:

Animal Services has two large rolling doors that are used daily to allow for vehicles and staffing utilizing the sally port area. At times, these doors require service in order to maintain them in suitable operating condition. The Health Department Administration Building has rolling gates that are used daily for security purposes at the close of each business day. The rolling gates require repair and maintenance. This vendor is the only one that will provide this service.

This work supports the Monterey County Health Department 2018-2022 Strategic Plan Goals:

While this work is not directly in support of a Health Department strategic goal, it is in support of one or more of the ten essential public health services, specifically: 2. Diagnose and investigate health problems and health hazards in the community, and 6. Enforce laws and regulations that protect health and ensure safety.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and the Auditor-Controller have reviewed and approved as to legal form, non-standard provisions, and fiscal provisions, respectively.

FINANCING:

There are sufficient appropriations in the Health Department Fiscal Year (FY) 2022-23 Adopted Budget for Animal Services (001-HEA001-8442) and Administration (001-HEA014-8438) to cover services and products. The Health Department will include this Agreement in its FY 2023-24 Requested Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Cindy Burnham, Animal Services Administrator, 796-8796

Approved by:

Date: _____

Elsa Mendoza Jimenez, Director of Health, 755-4526

Attachment:

Agreement