



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 20-418, **Version:** 1

- a. Approve and authorize the Contracts/ Purchasing Officer or Contracts/Purchasing Supervisor to sign Amendment No. 5 to Agreement with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ in the amount of \$22,994, for a total contract amount of \$129,824, to provide software maintenance, license renewal and support for the victim restitution program for the term from January 1, 2016 to December 31, 2021; and
- b. Authorize the Contracts/ Purchasing Officer or Contracts/Purchasing Supervisor to sign future amendments to the Agreement, where any increased costs do not exceed ten percent (10%) of the cost of Amendment No. 5 and do not significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/ Purchasing Officer or Contracts/Purchasing Supervisor to sign Amendment No. 5 to Agreement with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ in the amount of \$22,994, for a total contract amount of \$129,824, to provide software maintenance, license renewal and support for the victim restitution program for the term from January 1, 2016 to December 31, 2021; and
- b. Authorize the Contracts/ Purchasing Officer or Contracts/Purchasing Supervisor to sign future amendments to the Agreement, where any increased costs do not exceed ten percent (10%) of the cost of Amendment No. 5 and do not significantly change the scope of work.

SUMMARY:

The Probation Department is recommending the approval of Amendment No. 5 to Agreement with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ in the amount of \$22,994 for software maintenance, license renewal and support for the victim restitution program.

DISCUSSION:

In February 2016, Probation entered into a one (1) year agreement with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ to provide software module maintenance, license renewals, and support for the victim restitution program in the amount of \$20,691.60 for calendar year 2016.

The Agreement was renewed and amended as follows:

- Amendment No. 1 in the amount of \$20,691.60 for 2017
- Amendment No. 2 in the amount of \$21,312.35 for 2018
- Amendment No. 3 in the amount of \$21,810.63 for 2019
- Amendment No. 4 in the amount of \$22,323.86 for 2020

The recommendation to approve Amendment No. 5 would extend the Agreement for an additional year from December 31, 2020 to December 31, 2021, update the annual fee schedule, and increase the agreement amount by \$22,994, for a total not to exceed amount of \$129,824. Due to the aggregate amount, this action requires Board of Supervisors' approval.

A copy of Amendment No. 5 is on file with the Clerk of the Board.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel-Risk Management has reviewed and approved Amendment No.5 as to legal form and risk provisions, and the Auditor-Controller has reviewed and approved as to payment provisions.

FINANCING:

Funding in the amount of \$22,994 for Amendment No. 5 is contained in Probation's Approved Budget for FY 20-21. There is no additional cost to the County General Fund with this recommended action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This recommendation to provide software maintenance, license renewal and support for the victim restitution program supports key objectives of: 1) Administration with efficient and effective fiscal management, and 2) Health and Human Services in providing restitution to victims of crime thereby improving health and quality of life.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Wendi Reed, Management Analyst II, ext. 3985

Approved by: Todd Keating, Chief Probation Officer, ext. 3913

Attachments:

- Amendment No. 5 to SA with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ
- Amendment No. 4 to SA with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ
- Amendment No. 3 to SA with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ
- Amendment No. 2 to SA with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ
- Renewal and Amendment No. 1 to SA with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ
- SA with Columbia Ultimate, Incorporated, a Washington State Corporation dba RevQ