



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** RES 16-037, **Version:** 1

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Adopt Resolution designating County staff positions to authorize and execute documents and applications for the purpose of obtaining financial assistance with the California Office of Emergency Services Fiscal Year 2016 Homeland Security Grant Program in the amount of \$508,963.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors adopt a Resolution designating County staff positions to authorize and execute documents and applications for the purpose of obtaining financial assistance with the California Office of Emergency Services Fiscal Year 2016 Homeland Security Grant Program in the amount of \$508,963.

**SUMMARY:**

The requested action designates the Auditor-Controller, Emergency Services Manager, and Emergency Services Planner as the Monterey County representatives, are required for participation within the California Office of Emergency Services Fiscal Year 2016 Homeland Security Grant (HSGP) Program, to have the authority to execute and process all such HSGP Grant documents on behalf of the County.

**DISCUSSION:**

The Monterey County Office of Emergency Services has an opportunity to submit a separate application to the Federal Emergency Management Agency through the California Office of Emergency Services for the County of Monterey to participate in an additional 2016 federally funded program aimed at providing assistance to local government emergency management programs such as supporting activities for administrative tasks necessary to maintain the operational area and emergency management responsibilities of a routine nature and specific activities. This requested resolution here designates the County Auditor-Controller, Emergency Services Manager, and Emergency Services Planner as the local government staff representatives having the authority to execute documents and coordinate with the California Office of Emergency Services on behalf of Monterey County, in regard to the HSGP program. The designees will execute assurances, applications, documents, and claims for the purposes of obtaining financial assistance. The federal administrative requirement to designate a staff position by title rather than an individual name will eliminate the need to submit a new Resolution to the Board each time there is a change in personnel.

**OTHER AGENCY INVOLVEMENT:**

The Office of Emergency Services coordinates application and reporting efforts for the Homeland Security Grant program. The Office of Auditor-Controller may be required to validate financial documentation, and to receive and distribute funds. The County Auditor-Controller concurs with the recommendation.

**FINANCING:**

The Office of Emergency Services is funded in Budget 024/1050/8412/CAO023/HOME. Monterey County's allocation is \$508,963. There will be no impact on the General Fund and no matching funds required.

Prepared by:

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Sherrie L. Collins, Emergency Services Manager

Approved by:

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Nicholas E. Chiulos, Assistant County Administrative Officer

**Attachment: Resolution**

**Cc: County Auditor-Controller**