



## Board Report

---

**File #:** A 21-457, **Version:** 1

---

- a. Approve and authorize the Director of the Information Technology Department to execute a non-standard agreement with O'Reilly to purchase online learning library license subscriptions, for the term August 24, 2021 through August 24, 2022, in an amount not to exceed \$5,865; and
- b. Authorize the Director of the Information Technology Department to execute order forms and such documents as are necessary to implement the agreement with O'Reilly for purchase of learning library licenses and subscription renewals; and
- c. Approve non-standard agreement terms as recommended by the Director of the Information Technology Department; and
- d. Approve and authorize the Director of the Information Technology Department to execute up to three (3) amendments to the Agreement, extending the term by one (1) year each, subject to County Counsel approval, provided the terms of the Agreement remain substantially the same and provided the total amount of all extensions does not exceed more than 10% of the original annual cost (\$587 maximum additional cost).

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of the Information Technology Department to execute a non-standard agreement with O'Reilly to purchase online learning library license subscriptions, for the term August 24, 2021 through August 24, 2022, in an amount not to exceed \$5,865; and
- b. Authorize the Director of the Information Technology Department to execute order forms and such documents as are necessary to implement the agreement with O'Reilly for purchase of learning library licenses and subscription renewals; and
- c. Approve non-standard agreement terms as recommended by the Director of the Information Technology Department; and
- d. Approve and authorize the Director of the Information Technology Department to execute up to three (3) amendments to the Agreement, extending the term by one (1) year each, subject to County Counsel approval, provided the terms of the Agreement remain substantially the same and provided the total amount of all extensions does not exceed more than 10% of the original annual cost (\$587 maximum additional cost).

### SUMMARY/DISCUSSION:

O'Reilly is online training platform that publishes technology related books that allows employees to build their information technology (IT) skills. The platform provides a library of interactive learning guides, books published by O'Reilly and other publishing partners, videos, and online sessions to help employees build and enhance their skills in the technologies that the County utilizes. The platform is authored by subject matter experts and industry leaders in fields such as cloud, security, information technology operations, and data and mobile.

The O'Reilly platform is currently being used by the Information Technology Department (ITD). The proposed online learning subscriptions will provide learning programs designed to provide skill building courses for ITD employees and staff in County departments who provides support and maintenance of business systems and applications. It also helps managers and supervisors better manage employee critical IT skills development in one central location.

OTHER AGENCY INVOLVEMENT:

County Counsel cannot approve the agreement due to the following non-standard provisions: non-standard indemnity provisions; warranty limitations and “as-is” acceptance of product; and limits on amount of and types of liability to the County.

FINANCING:

The funds for payment of the costs of this Agreement have been included in the FY21-22 Approved Budget for the Information Technology 1930, Appropriations Unit INF002. Transactions relating to future fiscal years will be included in each respective Recommended Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

O’Reilly supports skill building for Information Technology employees to help evolve their technology skills.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Veronica Serrano, Management Analyst II, 796-1464

Approved by:

Date: \_\_\_\_\_

Eric A. Chatham, Director of Information Technology, 759-6920

Attachments:

O’Reilly Subscription Agreement