



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legislation Details

File #:	WRAG 16-044	Name:	WRA Records Retention Policy
Type:	WR General Agenda	Status:	Consent Agenda
File created:	8/1/2016	In control:	Board of Supervisors of the Monterey County Water Resources Agency
On agenda:	8/30/2016	Final action:	

Title: Adopt a Resolution to:
a. Approve the Records Retention Schedule ("Agency Schedule") for the Monterey County Water Resources Agency ("Agency") for the storage and destruction of Agency records as set forth by federal and state laws, and codes and policies of the County of Monterey;
b. Adopt the County of Monterey Records Retention Policy; and,
c. Authorize the General Manager of the Agency or designee to destroy or cause the destruction of Agency records in accordance with the approved Agency Schedule.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Board Report, 2. Proposed MCWRA Records Retention Schedule, 3. Draft Resolution, 4. MC Records Management Policy, 5. Executed MCWRA Board Order, 6. Completed Board Order, Resolution and Attachment

Date	Ver.	Action By	Action	Result
8/30/2016	1	Board of Supervisors of the Monterey County Water Resources Agency		