



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 19-442, **Version:** 1

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- a. Approve and authorize the Contracts/Purchasing Officer or his designee to execute Amendment No. 5 to Agreement No. A-12700 with Granicus, Inc., adding the Legistar Training Database, removing the Performance Accelerator Suite, revising the agreement total from \$566,001 to \$557,502, with no change to the agreement term; and
- b. Approve non-standard terms and conditions based on the recommendation of the Director of ITD and Clerk of the Board.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer or his designee to execute Amendment No. 5 to Agreement No. A-12700 with Granicus, Inc., adding the Legistar Training Database, removing the Performance Accelerator Suite, revising the agreement total from \$566,001 to \$557,502, with no change to the agreement term; and
- b. Approve non-standard terms and conditions based on the recommendation of the Director of ITD and Clerk of the Board.

### SUMMARY/DISCUSSION:

The County has had an agreement with Granicus to provide an Agenda Management System using Legistar. Legistar is legislative management software used by government agencies and is currently used extensively by the County to manage the its legislative process. The Legistar training database subscription is needed so that County employees who use Legistar may be better trained on software updates, more efficient in using Legistar, and better equipped to use the full capability of the software. This amendment will allow the Clerk of the Board and other County users to leverage additional functionality and provide a more efficient and sophisticated public board meeting experience.

The removal of the Performance Accelerator Suite is due to the change in hardware reflected in amendment no. 4 and is no longer required with the corrected hardware. Adding the training database and removing the performance suite results in a reduction of the agreement total from \$566,001 to \$557,502.

### OTHER AGENCY INVOLVEMENT:

County Counsel does not approve the vendor-generated agreement with non-standard terms and conditions.

### FINANCING:

The \$4,990 for this Amendment has been included in the FY 2019-20 Adopted Budget for the Information Technology Department, ITD 1930, Budget Unit 8433, Appropriation INF002 and reimbursed by the Clerk of the Board's department 1300-8020-6603 (COB001). Transactions relating to each fiscal year will be included in each Department's respective requested budget.

### BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Approval of the recommended agreement will enable Clerk of the Board to test new capabilities of the Granicus Legistar system promoting better engagement with the Monterey County constituents.

Economic Development

Administration  
 Health & Human Services  
 Infrastructure  
 Public Safety

Prepared by: Lynnette Beardsall, Management Analyst II, 759-6938

Approved by:

\_\_\_\_\_ Date: \_\_\_\_\_  
Eric A. Chatham, Director of Information Technology, 759-6920

Attachments on file with Clerk of the Board: Granicus Amendment No.5; Granicus Amendment No. 4:  
Granicus Amendment No. 3; Granicus Amendment No. 2; Granicus Amendment No.1; Granicus Agreement