



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 19-016, **Version:** 1

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- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Office Supervisor to execute a three-year Lease Agreement, effective on April 1, 2019, with the International Church of the Foursquare Gospel, dba Harvestland Foursquare Church for forty-five (45) parking spaces located at 327 Pajaro Street, in Salinas, California, for use by the Probation Department;
- b. Authorize the Auditor-Controller to make lease payments of \$1,350.00 per month and in accordance with the terms of the agreement; and
- c. Authorize the extension of the Lease Agreement for two (2) additional one-year periods under the same terms and conditions and make minor revisions to the Lease Agreement if deemed by the Contracts/Purchasing Officer to be in the best interests of the County.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Office Supervisor to execute a three-year Lease Agreement, effective on April 1, 2019, with the International Church of the Foursquare Gospel, dba Harvestland Foursquare Church for forty-five (45) parking spaces located at 327 Pajaro Street, in Salinas, California, for use by the Probation Department;
- b. Authorize the Auditor-Controller to make lease payments of \$1,350.00 per month and in accordance with the terms of the agreement; and
- c. Authorize the extension of the Lease Agreement for two (2) additional one-year periods under the same terms and conditions and make minor revisions to the Lease Agreement if deemed by the Contracts/Purchasing Officer to be in the best interests of the County.

### SUMMARY:

Approval of the Lease Agreement will provide additional parking spaces to be used by employees of the Probation Department. The lease term will commence on April 1, 2019 and expire April 30, 2022. Commencement rent will be \$1,350.00 per month in accordance to the Agreement.

### DISCUSSION:

The Probation Department occupies 20 E. Alisal Street in Salinas with limited on-site parking spaces. The lack of parking slots requires employees to park on metered street locations with two-hour time limits. The dedicated additional forty-five (45) spaces under the lease with Harvestland Foursquare Church will alleviate the ongoing parking issues challenging the Probation Department.

Commencement rent will be \$1,350.00 per month. The Lease Agreement provides for two (2), one-year extension options under the same terms and conditions, including annual rental adjustments.

### OTHER AGENCY INVOLVEMENT:

Resource Management Agency, Administrative Services facilitated the negotiations of the original Lease Agreement and assisted with the development of this report. The Office of County Counsel-Risk Management has reviewed and approved the Lease Agreement as to form and legality, and Auditor-Controller has reviewed and approved as to payment provisions.

FINANCING:

There is no financial impact to the General Fund Contribution. Sufficient funds are available in the Probation Department's Approved Budget for FY18-19. Future fiscal year costs will be requested through the corresponding annual budget processes.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This recommendation supports the Board of Supervisors Strategic Initiatives of: Administration by improving work efficiencies and eliminating downtime.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Marcia Parsons, Chief Probation Officer, ext. 3913

Attachments: Lease Agreement; Location Map