



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 15-246, **Version:** 1

- a. Ratify, approve and authorize the Director of Health to sign an Agreement with the California State University Monterey Bay (“CSUMB”) in the amount of \$2,500 for the use of the Animal Services Center for the period from July 1, 2015 through June 30, 2018; and
- b. Approve and authorize the Director of Health to sign up to three future amendments to the Agreement where amendments do not exceed ten percent (10%), cumulatively, of the original contract amount or significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Ratify, approve and authorize the Director of Health to sign an Agreement with the California State University Monterey Bay (“CSUMB”) in the amount of \$2,500 for the use of the Animal Services Center for the period from July 1, 2015 through June 30, 2018;
- b. Approve and authorize the Director of Health to sign up to three future amendments to the Agreement where amendments do not exceed ten percent (10%) of the original contract amount, cumulatively, or significantly change the scope of work.

SUMMARY/DISCUSSION:

The Monterey County Health Department’s Animal Services Division is responsible for providing animal control services in the unincorporated areas of Monterey County. It also operates an Animal Services Center located at 160 Hitchcock Road, Salinas, CA that offers an array of services, including but not limited to shelter, veterinary, quarantine, and licensing services.

California State University Monterey Bay desires to contract with the County for the provision of services at the Animal Services Center as delineated in the Agreement. Generally, the services to be provided to CSUMB by the County Health Department’s Animal Services Division include investigating reports of bite incidents and/or biting animals within the jurisdiction of CSUMB, coordinating the efforts to debrain and otherwise test biting animals for rabies. In cases where a human being or domestic animal is bitten, the Animal Services Division will transport tissue and properly dispose of rabid animal remains. The Animal Services Division will quarantine biting domestic animals pursuant to state regulations and local ordinances and will produce and submit reports to CSUMB and appropriate agencies. CSUMB will compensate the County for provision of animal services as set forth in the Agreement.

OTHER AGENCY INVOLVEMENT:

The Offices of County Counsel has reviewed and approved the Agreement as to form and legality. The Office of Risk Management has reviewed and approved the Agreement as to Liability. The Auditor-Controller has reviewed and approved the Agreement as to Fiscal Provisions.

FINANCING:

The services provided to the California State University Monterey Bay generate approximately \$2,500 in revenue each year and is included in the Department’s FY 2015-16 Recommended Budget (4000-HEA001-8442). This revenue is used to offset operational costs related to the provision of services to CSUMB.

Prepared by: Robin Kimball, Management Analyst I, 1297
Approved by: Ray Bullick, Director of Health, 4526

Attachment:

Agreement for the Use of Animal Services Center and Other Animal Services is on file with the Clerk of the Board