



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** 14-680, **Version:** 1

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- a. Authorize the Auditor-Controller to amend the Fiscal Year (FY) 2013-14 Health Department Animal Services (4000-HEA001) Adopted Budget to increase estimated appropriations and General Fund Contribution in the amount of \$100,000; and
- b. Authorize the Auditor-Controller to amend FY 2013-14 Health Department Environmental Health (4000-HEA005) Adopted Budget to increase estimated revenues and decrease General Fund Contribution by \$100,000. (4/5<sup>th</sup> vote required)

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

Authorize the Auditor-Controller to amend the Fiscal Year (FY) 2013-14 Health Department Animal Services (4000-HEA001) Adopted Budget to increase estimated appropriations and General Fund Contribution in the amount of \$100,000; and

Authorize the Auditor-Controller to amend FY 2013-14 Health Department Environmental Health (4000-HEA005) Adopted Budget to increase estimated revenues and decrease in General Fund Contribution by \$100,000. (4/5<sup>th</sup> vote required).

### SUMMARY:

The Health Department Animal Service Division (HEA001) requests an increase in estimated appropriations and General Fund Contribution in the amount of \$100,000 due to unanticipated expenditures to be offset by a \$100,000 increase in revenues and \$100,000 decrease in General Fund Contribution in Environmental Health (4000-HEA005).

### DISCUSSION:

The Health Department requests an amendment to the Adopted Fiscal Year (FY) 2013-14 Health Department Animal Services Division 4000-HEA001 Budget to increase estimated appropriations in the amount of \$100,000 to ensure adequate appropriations to cover increased costs associated with unanticipated repairs to and replacement of old equipment, as well as unanticipated County Counsel charges.

The FY 2013-14 Animal Services Division Year-End estimate submitted in January projected no increase to the \$1,392,180 in General Fund Contribution. However, in the months following that projection, the industrial washer and dryer at the Animal Services Center had to be replaced (a cost of \$18,500). Furthermore, to improve safety and security of staff and animals at the Animal Services Center, the old camera system also needed to be replaced (a cost of more than \$3,000). Similarly, to ensure that the public does not have access to employee only areas (e.g., veterinary clinic where medication and surgery equipment are kept), a new door access system is being installed (a cost of approximately \$40,000). In addition, the Animal Services Division has been involved in several projects requiring extraordinary County Counsel advice (e.g., drafting a rooster ordinance, executing several contracts). Between January and April of the current fiscal year, County Counsel charges totaled more than \$22,000; more than twice the amount of County Counsel charges incurred between July and December of 2013.

The FY 2013-14 Environmental Health Year-End estimate submitted in January projected revenues in the amount

of \$7,254,000 but we are anticipating receiving additional revenues in the amount of \$100,000 as we near Year-End. This additional revenue from health permit fees is anticipated to be received due to collection of outstanding accounts receivables in the amount of approximately \$33,000 and collection of outstanding Administrative Fees due from the Cities of Salinas and Seaside in the amount of \$67,000. The outstanding Administrative Fees is for services provided by Environmental Health to those jurisdictions in accordance with the Hazardous Materials First Responder Agreement.

OTHER AGENCY INVOLVEMENT:

This item was presented and approved at the June 20, 2014 Budget Committee meeting.

FINANCING:

The Health Department is requesting an increase in appropriations and General Fund Contribution for Animal Services (4000-HEA001) in the amount of \$100,000 and an increase in revenues and decrease in General Fund Contribution for Environmental Health (4000-HEA005) in the amount of \$100,000. There will be no impact on Health Department's FY 2013-14 Adopted General Fund Contribution of \$3,749,824 resulting from this action.

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Approved by: Ray Bullick, Director of Health, 4526

Attachments:

None