



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 13-0442, **Version:** 1

- a. Adopt Plans and Special Provisions for the 20 East Alisal Street Second Floor Tenant Improvements, Project No. 8787, Bid Package No. 10416;
- b. Authorize the Director of Public Works to advertise the “Notice to Contractors” in the Monterey County Weekly; and
- c. Find that the 20 East Alisal Street Second Floor Tenant Improvements required code alterations and replacement of existing mechanical equipment is categorically exempted from California Environmental Quality Act per Section 15301 Existing Facilities- Class 1 of California Environmental Quality Act Guidelines.

RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

- a. Adopt Plans and Special Provisions for the 20 East Alisal Street Second Floor Tenant Improvements, Project No. 8787, Bid Package No. 10416;
- b. Authorize the Director of Public Works to advertise the “Notice to Contractors” in the *Monterey County Weekly*; and
- c. Find that the 20 East Alisal Street Second Floor Tenant Improvements required code alterations and replacement of existing mechanical equipment is categorically exempted from California Environmental Quality Act per Section 15301 Existing Facilities- Class 1 of California Environmental Quality Act Guidelines.

SUMMARY/DISCUSSION:

Staff is seeking adoption of Plans and Special Provisions and authorization to proceed with the advertising for the 20 East Alisal Street Second Floor Tenant Improvements, Project No. 8787, Bid Package No. 10416 (Project). The bid opening is set for June 13, 2013, at 2 p.m., in the Board of Supervisors’ Conference Room 1032, Monterey County Government Center, 168 West Alisal Street 1st Floor, Salinas, California 93901. The “Notice to Contractors” will be duly advertised in the Monterey County Weekly.

The Scope for Base Bid, in general, consists of: Second floor tenant improvements, Americans with Disability Act (ADA) upgrades, and the replacement of mechanical systems. The Scope for Additive Alternate #1 includes: Replacement of the air-handling unit and roof-mounted condensing unit for the first floor. The lowest responsible and responsive bidder will be determined for the project by the Base Bid. Engineer’s Estimate for construction of base bid elements is \$1,433,696. Work is scheduled to begin August 1, 2013, with completion anticipated by late-November 2013.

A Notice of Exemption for the project’s interior improvements of an existing facility (Categorical Exemption per Section 15301 Existing Facilities-Class 1) was filed with the County Clerk on April 4, 2013.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel, Auditor-Controller, and Risk Management have reviewed and approved the Special Provisions as to form and legality, fiscal terms, and insurance provisions, respectively. The Project was presented to the Capital Improvement Committee on October 12, 2009, and August 31, 2010; to the Budget Committee on August 31, 2010; and to the Historic Resources Review Board on August 31, 2010, as part of the original building purchase, where they voted unanimously in support of the project scope.

FINANCING:

There is no impact to the General Fund. The Project has been fully funded in Fund 404 by prior Board actions. This amount is sufficient to cover estimated costs for the recommended project scope, including construction, and project management.

Prepared by: Marvin A. Rose, P.E., Executive Management Specialist, (831) 755-5061

Approved by:

Robert K. Murdoch, P.E., Director of Public Works

Benny J. Young, RMA Director

Dated: May 3, 2013

Attachments: Project Budget; Notice to Contractors; Book One Notice to Contractors and Project Specifications; Plans; Location Map (attachments on file with the Clerk of the Board)