



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 14-047, **Version:** 1

- a. Receive report from the Resource Management Agency-Planning (RMA-Planning) on the County Historian function;
- b. Adopt a resolution to amend the FY 2013-14 RMA-Planning Unit 8172 to add one Allocation TBD; and
- c. Authorize the Human Resources Department and County Administrative Office to make the adjustment in the Department's Budget as approved by the Board.
(REF130087/County Historian)

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Receive a report from the Resource Management Agency - Planning (RMA-Planning) on the County Historian function;
- b. Adopt a resolution to amend the FY 2013-14 RMA-Planning Unit 8172 to add one Allocation TBD; and
- c. Authorize the Human Resources Department and County Administrative Office to make the adjustment in the Department's Budget as approved by the Board.

SUMMARY:

The Monterey County Code, the 2010 General Plan, and State law all require the County to provide for preservation of historic resources and to ensure review and analysis of potential impacts that proposed development projects may have on historical resources. Chapter 18.25, Preservation of Historic Resources, of the Monterey County Code requires RMA-Planning to implement the requirements of the chapter. Prior to 1999, the former Planning and Building Inspection Department utilized staff planners with some academic background and/or expertise in historical resources to provide the services. In 1999, the Parks Department assumed these duties as part of the functions of the Historic and Cultural Affairs position in that department. The Parks Department has requested that RMA-Planning resume the duties required by the County Code. Currently, the County's classification listing does not include a County Historian position that meets the specific needs of the RMA-Planning duties. Staff is seeking Board approval and direction to Human Resources to complete a study and recommend an appropriate classification and salary scale consistent with the necessary knowledge, skills and attributes of the required duties.

DISCUSSION:

See Attachment A for a more thorough discussion and options.

OTHER AGENCY INVOLVEMENT:

RMA-Planning staff has worked with RMA-Finance, Parks, and Office of County Counsel in the preparation of this report. The Budget Committee considered issues related to this request on June 12, 2013 and agreed to support a request to the Board for one additional FTE in RMA-Planning to comply with County Historian requirements. RMA will work with the Human Resources Department to determine the appropriate classification and salary requirements.

FINANCING:

There may be an impact to the General Fund as a result of this action. RMA-Planning will be working closely with the County's HR Department to determine the appropriate classification and salary requirements for fulfilling the duties of a County Historian and determining what the current year impact may have on the current budget for RMA-Planning, however funding will need to be identified in FY 2014-15 to fund the salary and benefits of this position.

Prepared by: Mike Novo, Director, RMA-Planning, ext.5192
Approved by: Benny Young, Director Resource Management Agency

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cc: Front Counter Copy; California Coastal Commission; The Open Monterey Project; LandWatch; Jane Haines; and Project File REF130087

Attachment A - Discussion

Attachment B - Draft Board Resolution