



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** 19-0473, **Version:** 1

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- a. Approve and authorize the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to sign Amendment #1 to an Agreement between the Monterey County Sheriff's Office and Telstar Instruments for annual preventative maintenance and emergency repairs/troubleshooting on sewage grinding equipment, pumps, and controls/sensors located at the Monterey County Adult Correction Facility. This Amendment extends the Agreement by two (2) years for an end date of June 14<sup>th</sup>, 2022, and increases the Agreement by \$125,000, for a revised contract cost of \$224,000.00; and
- b. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to approve one (1) additional amendment to this Agreement where the amendment does not significantly change the scope of work and where the amendment in total does not increase the contract value more than \$65,000.00 per year, for a total not to exceed cost of the Agreement to \$289,900.00.

### RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to sign Amendment #1 to an Agreement between the Monterey County Sheriff's Office and Telstar Instruments for annual preventative maintenance and emergency repairs/troubleshooting on sewage grinding equipment, pumps, and controls/sensors located at the Monterey County Adult Correction Facility. This Amendment extends the Agreement by two (2) years, for an end date of June 14<sup>th</sup>, 2022, and increases the Agreement by \$125,000, for a revised contract cost of \$224,000.00; and
- b. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to approve one (1) additional amendment to this Agreement where the amendment does not significantly change the scope of work and where the amendment in total does not increase the contract value more than \$65,000.00 per year, for a total not to exceed cost of the Agreement to \$289,900.00.

### SUMMARY/DISCUSSION:

The Sheriff requests approval of an amendment to a preventative maintenance and emergency repairs contract deemed essential to Monterey County Adult Correction Facility (MCACF).

Telstar Instruments works on sewage grinding equipment located in a deep pit at the MCACF. There are several pieces of equipment in this pit, including the Telstar grinder, Flygt water pumps, and a high-water sensor control unit. A specialized "close quarters" crew and trucks with hydraulic lift equipment are necessary to remove and work on any component pieces in the pit.

MCACF utilized a different vendor for maintenance on the Flygt water pumps and high-water sensor. These pieces were under a warranty; that warranty has since expired. Coordination of maintenance with this vendor became difficult due to their limited time availability, and business location (Stockton). As a result, MCACF had equipment pulled out of the pit and close quarters teams called out two or more times a year by each vendor. MCACF's command staff identified this dual cost as an area for potential cost savings and operational efficiency, and Telstar agreed to service all components in the pit. This amendment will allow us to compensate Telstar for their increased scope of work.

OTHER AGENCY INVOLVEMENT:

County Counsel has approved the Agreement as to legal form, and the Auditor-Controller and Contracts/Purchasing have reviewed for fiscal provisions and procurement provisions.

FINANCING:

The cost of this contract was included in the FY 2018-19 approved budget, and proposed FY 2019-20 budget. There will be no increase in General Fund Contribution resulting from this Board action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This contract meets the Board's strategic initiatives by: "Promoting an organization that practices efficient and effective resource management"

Mark a check to the related Board of Supervisors Strategic Initiatives

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Arthur Curtright, Management Analyst II, Extension #3708

Approved by: Steve Bernal, Sheriff/Coroner, Extension #3750

Attachments: Agreement by and between the County of Monterey and Telstar Instruments and its related amendments