



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** 13-0742, **Version:** 1

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- a. Approve and authorize the Director of the Department of Social Services, or his designee, to execute an agreement with Care Access for \$29,000 for Registration Enrollment Video Appointment (REVA) software for the period July 1, 2013 to June 30, 2015 for prospective Monterey County In-Home Supportive Service providers, including non-standard Indemnification, Warranty and Liability provisions (Attachment I, Article VII); and
- b. Authorize the Director of the Department of Social Services, or his designee, to sign up to three (3) amendments to this agreement, where the total amendments do not exceed 10% of the original contract amount, and do not significantly change the scope of work.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of the Department of Social Services, or his designee, to execute an agreement with Care Access for \$29,000 for Registration Enrollment Video Appointment (REVA) software for the period July 1, 2013 to June 30, 2015 for prospective Monterey County In-Home Supportive Service providers, including non-standard Indemnification, Warranty and Liability provisions (Attachment I, Article VII); and
- b. Authorize the Director of the Department of Social Services, or his designee, to sign up to three (3) amendments to this agreement, where the total amendments do not exceed 10% of the original contract amount, and do not significantly change the scope of work.

### SUMMARY/DISCUSSION:

The Contractor provides Registration Enrollment Video Appointment (REVA) software, a system for enrolling and processing new In-Home Supportive Services (IHSS) Independent Providers (IPs). REVA gives new IPs an easy way to enroll online where they can fill out a simple provider information form, watch the State-mandated orientation video, and schedule an appointment to sign the required documents. The REVA online enrollment process is accessible thru the internet and can be performed in both English and Spanish, providing benefits to provider applicants as well as the County. This allows prospective IHSS providers more flexibility in completing the required provider orientation, registration, and to schedule an in-person final registration where they bring required documents to work. The Department will save space, time and staff resources with this software by not holding weekly orientations.

The County has contracted with Care Access since 2004. It is recommended that the proposed contract's non-standard indemnity, limited warranty and limited contractor's liability language be approved, as set forth in the exhibits to this contract. It is the Department's position that these modifications to the County's standard provisions are necessary due to limited alternative resources for these services, as this vendor is the only one that offers REVA in the entire state. This agreement contains the modified contractual language, and is being brought before the Board for approval.

### OTHER AGENCY INVOLVEMENT:

The Auditor-Controller and Purchasing have reviewed and approved this agreement, with the exception of the non-standard language which is being submitted for Board approval. County Counsel has approved the

agreement as to form.

FINANCING:

This agreement is funded with federal, state, and realignment revenues. Sufficient appropriations and estimated revenues are included in the FY 2013-14 Adopted Budget. Approval of this action has no impact on the County General Fund.

Prepared by: Bertha Gonzalez, Management Analyst, 4904

Approved by: Elliott Robinson, Director, 4434

Attachments:

Care Access (REVA) agreement

Original on file with Clerk to the Board