



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: RES 18-149, **Version:** 1

Adopt Resolution to:

- a. Amend the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget to approve reallocation of positions as indicated by position numbers in the attached resolution; and
- b. Direct the County Administrative Office to incorporate the approved Position changes in the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Adopt Resolution to:

- a. Amend the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget to approve reallocation of positions as indicated by position numbers in the attached resolution; and
- b. Direct the County Administrative Office to incorporate the approved Position changes in the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget.

SUMMARY:

Natividad Medical Center recommends that two (2) positions in the hospital's Administration Department be reallocated from Administrative Secretary to Administrative Secretary-Confidential, due to the level and complexity of duties and responsibilities of the positions.

DISCUSSION:

Natividad recommends the reallocation of positions currently in the budget based on the duties and responsibilities being performed in specific positions within the hospital's Administration Department.

Natividad has identified that two (2) of the current budgeted Administrative Secretary positions assigned to support executive-level positions in the hospital's Administration Department have access to confidential, restricted and sensitive information that requires that the classification of each position be in the unrepresented Z Unit (Confidential). Natividad recommends that the Board approve the reallocation of these positions from Administrative Secretary (J Unit) to Administrative Secretary-Confidential (Z Unit) as indicated in the attached resolution.

OTHER AGENCY INVOLVEMENT:

None.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Approval of this action will ensure greater efficiency and effective resource management within the respective hospital department.

Economic Development

Administration

Health and Human Services

Infrastructure

Public Safety

FINANCING:

The annualized impact as a result of this action to the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget is \$11,165.00. This action does not impact the General Fund.

Prepared by:

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Approved by:

Gary Gray, D.O., Hospital Chief Executive Officer, (831) 783-2553

Attachments: Resolution