



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 20-319, **Version:** 1

Approve and Authorize the Director of Health or Assistant Director of Health to execute an Agreement with Common Cents Systems, Inc. in the amount of \$145,274 for the retroactive period from July 1, 2020 to June 30, 2023 to continue software maintenance/technical support based upon eleven user licenses for the Apollo LIMS Laboratory Information Management Software, lab interfaces, cache, database, and professional services.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and Authorize the Director of Health or Assistant Director of Health to execute an Agreement with Common Cents Systems, Inc. in the amount of \$145,274 for the retroactive period from July 1, 2020 to June 30, 2023 to continue software maintenance/technical support based upon eleven user licenses for the Apollo LIMS Laboratory Information Management Software, lab interfaces, cache, database, and professional services.

SUMMARY/DISCUSSION:

Monterey County Health Department (MCHD) operates a Public Health Laboratory (PHL) that performs environmental and microbiology tests. The PHL provides testing to support the prevention and control of infectious, communicable, and environmental exposure. This may include testing for emerging microbial agents, environmental contaminants and toxins, outbreaks such as the coronavirus, population-based surveillance and to diagnosis not performed by the private sector labs such as rabies. To comply with current and future industry requirements, MCHD continues to invest in software that offers important and necessary features including data entry validation; quality assurance and control; accounts receivable automation; and reporting accuracy.

The PHL has utilized the Apollo LIMS Laboratory Information Management System since 2012 for testing, reporting, and billing purposes. The approval of this agreement will allow Common Cents Systems, Inc. to continue to support Apollo LIMS Laboratory Information Management System. The start date of this Agreement is retroactive to July 1, 2020 due to the length of time it took to negotiate with the vendor additional terms needed for this Agreement.

This work supports the MCHD 2018-2022 Strategic Plan Goal: 1. Empower the community to improve health; Goal 2. Enhance public health and safety through prevention; and Goal 3. Ensure access to culturally and linguistically appropriate, customer-friendly, quality health services. Additionally, this work supports three of the ten essential public health services: inform, educate, and empower people about health issues; link people to needed personal health services and assure the provision of health care when otherwise unavailable; and assure competent public and personal health care workforce.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this Agreement as to legal form.

FINANCING:

There are sufficient appropriations included in the Health Department's (HEA003-8124) for Fiscal Year 2020-21 Adopted Budget for this Agreement.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

☐ Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

☒ Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability, and transparency.

☐ Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services, promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

☐ Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

☐ Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses, and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Patricia McFadden, Management Analyst II, 755-4726

Approved by:

Date:

Elsa Jimenez, Director of Health, 755-4526

Attachment:

Agreement is on file with the Clerk of the Board