



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legislation Details

File #: RES 15-038 **Name:** Assessor, County Clerk, Records Record Retention Schedule

Type: BoS Resolution **Status:** Passed

File created: 4/3/2015 **In control:** Board of Supervisors

On agenda: 5/12/2015 **Final action:** 5/12/2015

Title: Adopt Resolution to:
a. Approve the Record Retention Schedule for the Assessor and the County Clerk/Recorder Department for the storage and/or destruction of County records as set forth by federal and state laws, county codes, and policies; and
b. Authorize the Assessor-County Clerk-Recorder or designee to destroy or cause the destruction of County records in accordance with the approved Records Retention Schedule for the Assessor and the County Clerk/Recorder Department.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Board Report, 2. Attachment A Draft Resolution, 3. Attachment B ACCR Records Retention Schedule, 4. Completed Board Order & Resolution

Date	Ver.	Action By	Action	Result
5/12/2015	1	Board of Supervisors	adopted	Pass