



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legislation Details

File #: RES 15-074 **Name:** Records Retention Schedule Information Technology Department

Type: BoS Resolution **Status:** Passed

File created: 7/7/2015 **In control:** Board of Supervisors

On agenda: 7/28/2015 **Final action:** 7/28/2015

Title: Adopt a Resolution to:
a. Approve the Records Retention Schedule for the Information Technology Department for the storage and/or destruction of County records in compliance with federal and state laws, county codes and policies; and
b. Authorize the Director of Information Technology or designee to destroy or cause the destruction of County records in accordance with the approved Records Retention Schedule for the Information Technology Department.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Board Report, 2. Exhibit A - ITD Records Retention Schedule, 3. Exhibit B - ITD Records Retention Schedule Resolution, 4. Exhibit C Executed Signature Page, 5. Completed Board Order & Resolution

Date	Ver.	Action By	Action	Result
7/28/2015	1	Board of Supervisors	adopted	Pass
7/21/2015	1	Board of Supervisors		