



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Legislation Details (With Board Report)

**File #:** A 16-218      **Name:** HRC, Amend #3  
**Type:** BoS Agreement      **Status:** Passed  
**File created:** 6/17/2016      **In control:** Board of Supervisors  
**On agenda:** 6/28/2016      **Final action:** 6/28/2016

**Title:** a. Approve and authorize the Director of the Department of Social Services to sign Amendment #3 to Agreement #A-12810 with Housing Resource Center of Monterey County, adding \$500,000, effective July 1, 2016, to continue the Family Stabilization Program and Housing Support Program for CalWORKs recipients, increasing the total contract amount to \$2,087,019, and extending the term of the agreement through December 31, 2016; and  
b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this agreement, where the total amendments do not exceed 10% (\$7,481) of the original contract amount, and do not significantly change the scope of work.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Board Report, 2. HRC - Family Stabilization 2014-15, 3. HRC, Amend #1, 4. HRC, Amend #2, 5. HRC, Amend #3, 6. Completed Board Order, 7. Fully Executed Agreement between the County of Monterey and Housing Resource Center of Monterey County

Date	Ver.	Action By	Action	Result
6/28/2016	1	Board of Supervisors	approved	

a. Approve and authorize the Director of the Department of Social Services to sign Amendment #3 to Agreement #A-12810 with Housing Resource Center of Monterey County, adding \$500,000, effective July 1, 2016, to continue the Family Stabilization Program and Housing Support Program for CalWORKs recipients, increasing the total contract amount to \$2,087,019, and extending the term of the agreement through December 31, 2016; and  
b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this agreement, where the total amendments do not exceed 10% (\$7,481) of the original contract amount, and do not significantly change the scope of work.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

a. Approve and authorize the Director of the Department of Social Services to sign Amendment #3 to Agreement #A-12810 with Housing Resource Center of Monterey County, adding \$500,000, effective July 1, 2016, to continue the Family Stabilization Program and Housing Support Program for CalWORKs recipients, increasing the total contract amount to \$2,087,019, and extending the term of the agreement through December 31, 2016; and  
b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this agreement, where the total amendments do not exceed 10% (\$7,481) of the original contract amount, and do not significantly change the scope of work.

### SUMMARY/DISCUSSION:

The purpose of this amendment is to add \$500,000, effective July 1, 2016, to continue the provision of services through the CalWORKs Family Stabilization Program and CalWORKs Housing Support Program for housing

assistance to eligible CalWORKs customers, increasing the total contract amount to \$2,087,019, and extending the agreement through December 31, 2016. The current agreement expires June 30, 2016, and this amendment will provide the current Sole Source contractor with additional funding during the current Request for Proposals (RFP) process.

The California Legislature and the Governor, recognizing the critical importance of stable housing, appropriated \$35 million from the State General Fund to address homelessness and housing instability in the CalWORKs population as part of the 2015-16 State Budget. Monterey County Department of Social Services was awarded a share of these funds to continue the CalWORKs Housing Support Program (HSP) that currently offers rapid re-housing services to CalWORKs participants, as well as case management to assist families moving towards financial independence. In addition, the CalWORKs program provides a housing component through the CalWORKs Family Stabilization Program (FSP). The FSP serves CalWORKs Welfare-to-Work recipients with comprehensive case management services including housing support, behavioral health services, domestic violence intervention support, legal services child welfare support and employment resources.

Housing Resource Center of Monterey County currently administers the contract for these critical HSP and FSP services. Housing Resource Center collaborates with local resources to provide:

- Landlord outreach, recruitment, and engagement
- Housing search, placement, and retention
- Progressive ongoing case management including monthly office visits and home visits
- Financial literacy education, budgeting and money management services.
- Direct financial assistance including rental application fees, rental arrears (up to three months), credit reports, moving expenses, rental payments, security deposits, unexpected financial burdens (emergency car repairs, etc.), utility deposits, and utility payments.

**OTHER AGENCY INVOLVEMENT:**

The Auditor-Controller and Purchasing have reviewed and approved this amendment. County Counsel has approved the amendment as to form.

**FINANCING:**

This agreement is funded by the CalWORKs Single Allocation and Housing Support Program funds. Sufficient estimated revenue and appropriations in SOC005 are included in the FY 2016-17 Adopted Budget. Approval of this action has no impact on the County General Fund.

Prepared by: Margarita Zarraga, Program Manager, x8492

Approved by: Elliott Robinson, Director of Social Services

Attachments: Housing Resource Center, Amendment #3

Proposed amendment is on file with Clerk of the Board as an attachment to this Board Report