



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Legislation Details

**File #:** 16-928 **Name:**

**Type:** General Agenda Item **Status:** Passed

**File created:** 8/4/2016 **In control:** Board of Supervisors

**On agenda:** 10/4/2016 **Final action:** 10/4/2016

**Title:** Adopt a Resolution to:  
a. Approve the Clerk of the Board's Records Retention Schedule for the storage, retention and/or destruction of County Records, as set forth by federal and state laws, county codes, and policies; and  
b. Authorize the Clerk of the Board or designee to dispose of County records in accordance with the approved Records Retention Schedule for the Clerk of the Board.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Attachment A - Resolution, 3. Attachment B - Exhibit A - COB - Records Retention Schedule, 4. Attachment C - Monterey County Cross Departmental Records Retention Schedule, 5. Attachment D - Monterey County Records Management Policy, 6. Completed Board Order and Resolution

Date	Ver.	Action By	Action	Result
10/4/2016	1	Board of Supervisors	approved	Pass