



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legislation Details (With Board Report)

File #: A 17-053 **Name:**

Type: BoS Agreement **Status:** Passed

File created: 2/27/2017 **In control:** Board of Supervisors

On agenda: 3/14/2017 **Final action:** 3/14/2017

Title:

- a. Approve Amendment No. 1 to Agreement (Multi-Year Agreement (MYA) #3000 *1216) with Kasavan Architects, Inc. to continue to provide services associated with on-call architectural and engineering design services for various correctional projects located in Monterey County, to increase the not to exceed amount of \$100,000 by \$100,000 for a total amount not to exceed \$200,000, and extend the expiration date from April 25, 2017 for one (1) additional year through April 25, 2018, for a revised term from April 25, 2014 to April 25, 2018, with the option to extend the term for one (1) additional one (1) year period; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 1 to the Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or change the approved Agreement amount.

Sponsors: Public Works / RMA

Indexes:

Code sections:

Attachments: 1. Board Report, 2. Attachment A: Amendment No. 1 to Agreement, 3. Attachment B: Agreement, 4. Attachment C: Summary of Agreement, 5. Attachment D: Summary of Agreement Annual Expenditures and Balance, 6. Completed Board Order, 7. Fully Executed Agreement between the County of Monterey (Amendment No. 1) and Kasavan Architects, Inc.

Date	Ver.	Action By	Action	Result
3/14/2017	1	Board of Supervisors	approved	

a. Approve Amendment No. 1 to Agreement (Multi-Year Agreement (MYA) #3000 *1216) with Kasavan Architects, Inc. to continue to provide services associated with on-call architectural and engineering design services for various correctional projects located in Monterey County, to increase the not to exceed amount of \$100,000 by \$100,000 for a total amount not to exceed \$200,000, and extend the expiration date from April 25, 2017 for one (1) additional year through April 25, 2018, for a revised term from April 25, 2014 to April 25, 2018, with the option to extend the term for one (1) additional one (1) year period; and

b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 1 to the Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or change the approved Agreement amount.

RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

a. Approve Amendment No. 1 to Agreement (Multi-Year Agreement (MYA) #3000 *1216) with Kasavan Architects, Inc. to continue to provide services associated with on-call architectural and engineering design services for various correctional projects located in Monterey County, to increase the not to exceed amount of \$100,000 by \$100,000 for a total amount not to exceed \$200,000, and extend the expiration date from April 25, 2017 for one (1) additional year through April 25, 2018, for a revised term from April 25, 2014 to April 25, 2018, with the option to extend the term for one (1) additional one (1) year period; and

b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 1 to the Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or change the approved Agreement amount.

SUMMARY:

Over the last five (5) years, the County of Monterey's Resource Management Agency (RMA) has established several on-call agreements by prequalifying professional firms in specialized fields. The purpose of having on-call consultants is to expedite the procurement process when needing specialized expertise from a professional firm when County staff lacks the expertise or when the volume of work exceeds RMA's capacity. These on-call agreements are utilized across the RMA, and at times used by other County Departments, for specialized expertise in operations and specific facility and capital projects.

DISCUSSION:

The RMA has identified a need for Kasavan Architects, Inc. to continue to provide services associated with on-call architectural and engineering design for various correctional projects located in Monterey County to assist RMA-Public Works and Facilities staff in areas related to cost estimating, space planning, condition assessments, project management, and general facility design services.

Amendment No. 1 to the Agreement with Kasavan Architects, Inc. will increase the not to exceed amount of \$100,000 by \$100,000 for a total amount not to exceed \$200,000 and extend the expiration date from April 25, 2017 for one (1) additional year through April 25, 2018, for a revised term from April 25, 2014 to April 25, 2018, with the option to extend the term for one (1) additional one (1) year period.

Attachment C provides a summary of the Agreement to date.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and Auditor-Controller's Office have reviewed and approved Amendment No. 1 as to form and legality, and fiscal provisions, respectively.

FINANCING:

There is no impact to the General Fund as a result of this action. Services provided by Kasavan Architects, Inc. will be paid from the prospective funding source from individual project budgets.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This project corresponds to the Infrastructure Strategic Initiative to plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results. Further, the project meets a Infrastructure Key Objective to provide for adequate County facilities and infrastructure.

Check the related Board of Supervisors Strategic Initiatives:

- ☐ Economic Development
- ☐ Administration
- ☐ Health & Human Services
- ☒ Infrastructure
- ☐ Public Safety

Prepared by: Donald D. Searle, Acting Chief of Public Works and Facilities (831) 755-5061

Approved by: Benny J. Young, Interim RMA Deputy Director of Public Works and Facilities

Approved by: Carl P. Holm, AICP, RMA Director

Dated: February 27, 2017

Attachments:

Attachment A - Amendment No. 1 to Agreement

Attachment B - Agreement

Attachment C - Summary of Agreement

Attachment D - Summary of Agreement Annual Expenditures and Balance
(Attachments on file with the Clerk of the Board)