



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Legislation Details (With Board Report)

**File #:** 19-0090 **Name:** Approve the Bylaws of the In-Home Supportive Services Advisory Committee  
**Type:** General Agenda Item **Status:** Passed - Department of Social Services  
**File created:** 2/20/2019 **In control:** Board of Supervisors  
**On agenda:** 3/12/2019 **Final action:** 3/12/2019  
**Title:** Approve the proposed amendments to the Bylaws of the In-Home Supportive Services Advisory Committee.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Proposed Bylaws Changes IHSSAC (Clean) 3-5-19.pdf, 3. Proposed Bylaws-Red Line Version IHSSAC\_August 2018.pdf, 4. No. 35 Completed Board Order

Date	Ver.	Action By	Action	Result
3/12/2019	1	Board of Supervisors	approved - department of social services	Pass

Approve the proposed amendments to the Bylaws of the In-Home Supportive Services Advisory Committee.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

Approve the proposed amendments to the Bylaws of the In-Home Supportive Services Advisory Committee.

**SUMMARY/DISCUSSION:**

Monterey County Department of Social Services (DSS) administers the In-Home Supportive Services (IHSS) Advisory Committee. The Committee submits recommendations to the Board of Supervisors and the Aging and Adult Services branch, including IHSS and Public Authority, providing input on Monterey County IHSS services. As a part of that effort, Advisory Committee members assess the needs of IHSS providers and consumers, study proposed legislation, and review procedures and policies. In addition, members advocate for IHSS providers and consumers in Monterey County in local and state forums.

The current version of the IHSS Advisory Committee bylaws was approved by the Board of Supervisors in February 2013. The proposed changes to the bylaws are not substantial in nature. They provide clarification on the frequency of regular committee meetings and define what an Executive Committee quorum shall be. They also clarify some language and abbreviations, as well as delete extraneous information regarding filling vacancies.

**OTHER AGENCY INVOLVEMENT:**

The drafted changes to the bylaws were approved by the Advisory Committee on August 21, 2018. County Counsel provided input to the Advisory Committee and approved the final version on January 25, 2019.

**FINANCING:**

Approval of this action has no impact on the County General Fund.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This amendment correlates to the Health & Human Services Strategic Initiative adopted by the Board of Supervisors by allowing the Department to update the bylaws for the Advisory Committee, which allows them to better advocate for and support providers and recipients in the In-Home Supportive Services program.

Mark a check to the related Board of Supervisors Strategic Initiatives

☐ Economic Development  
☐ Administration  
☒ Health & Human Services  
☐ Infrastructure  
☐ Public Safety

Prepared by: Emily Nicholl, Program Manager, x4720

Approved by: Henry Espinosa, Acting Director, x4430

Attachments: Proposed Change to Bylaws Clean Version, Proposed Change to Bylaws Red Line Version

Attachments on file with the Clerk of the Board