



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Legislation Details (With Board Report)

<b>File #:</b>	A 19-316	<b>Name:</b>	Mary Claire Heffron Agreement
<b>Type:</b>	BoS Agreement	<b>Status:</b>	Passed - Health Department
<b>File created:</b>	8/6/2019	<b>In control:</b>	Board of Supervisors
<b>On agenda:</b>	9/10/2019	<b>Final action:</b>	9/10/2019

**Title:**

- a. Approve and authorize the Director of Health or Assistant Director of Health to execute a Agreement with Mary Claire Heffron, Inc. for the provision of training services for a total Agreement not to exceed \$16,800 for the term beginning July 1, 2020 through June 30, 2022; and
- b. Approve the modified insurance provisions in the Agreement, as recommended by the Director of Health; and
- c. Authorize the Director of Health or Assistant Director of Health to approve up to three (3) future amendments that do not exceed ten percent (10%) (\$1,680) of the original Agreement amount and do not significantly alter the scope of services.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Board Report, 2. Agreement\_Mary Claire Heffron, 3. Completed Board Order Item No. 19, 4. Fully Executed Agreement

Date	Ver.	Action By	Action	Result
9/10/2019	1	Board of Supervisors	approved - health department	Pass

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### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health or Assistant Director of Health to execute a Agreement with Mary Claire Heffron, Inc. for the provision of training services for a total Agreement not to exceed \$16,800 for the term beginning July 1, 2020 through June 30, 2022; and
- b. Approve the modified insurance provisions in the Agreement, as recommended by the Director of Health; and
- c. Authorize the Director of Health or Assistant Director of Health to approve up to three (3) future amendments that do not exceed ten percent (10%) (\$1,680) of the original Agreement amount and do not significantly alter the scope of services.

### SUMMARY/DISCUSSION:

Mary Claire Heffron, Inc. ("Dr. Heffron") is a clinical psychologist who provides "Strength-Based Reflective Supervision and Leadership" training. This training develops and expands a cohesive blended model of reflective supervision in both administrative and clinical work. Dr. Heffron has over thirty (30) years' experience teaching and publishing textbooks related to her work with infant and early childhood mental health.

Approval of this Agreement will enable the Behavioral Health Bureau (“BHB”) to receive training support from Dr. Heffron to BHB directors, managers and supervisors.

Dr. Heffron will be out of the country from September 1, 2019 to July 1, 2020. Therefore, the Agreement is being presented almost one-year in advance of the effective date. This early presentation and approval will streamline the scheduling of Dr. Heffron’s training services upon her return in July 2020.

The Contractor has provided proof of Commercial General Liability (“GL”), Automobile (“Auto”) Liability, and Professional Liability insurance at the County’s required limits; however, cannot provide the GL and Auto additional insured and primary and non-contributory endorsements, as required by the County. Contractor is the sole provider; therefore, Workers Compensation insurance is not required. The Health Department recommends the modification to the County’s insurance endorsement requirements as Dr. Heffron will not be providing direct client services nor transportation for clients or County staff while performing the services as described in this Agreement.

This work supports the Monterey County Health Department 2018-2022 strategic initiative(s): 4. Engage MCHD workforce and improve operational functions to meet current and developing population health needs; and supports one of the ten essential public health services, specifically: 8. Assure competent public and personal health care workforce.

OTHER AGENCY INVOLVEMENT:

County Counsel-Risk Management and the Auditor-Controller have reviewed and approved the Agreement as to legal form and fiscal provisions, respectively. However, Risk Management cannot accept the non-standard insurance endorsement modifications.

FINANCING:

The Agreement is funded by Federal Financial Participation (FFP) and Realignment funds, which will be included in the Health Department’s Behavioral Health Bureau (HEA012, Unit 8410) FY 2020-21 Requested Budget. The funds for the Agreement for FY 2021-22 will be included in the Health Department’s Behavioral Health Bureau (HEA012, Unit 8410) FY 2021-22 Requested Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

☐ Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

☐ Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

☒ Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

☐ Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

☐ Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Alica Hendricks, Management Analyst III, 1295  
Approved by: Elsa M. Jimenez, Director of Health, 4526

Attachment:  
Agreement is on file with the Clerk of the Board