



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Legislation Details

<b>File #:</b>	A 19-418	<b>Name:</b>	DocuSign Agreement
<b>Type:</b>	BoS Agreement	<b>Status:</b>	Passed - Information Technology Department
<b>File created:</b>	11/19/2019	<b>In control:</b>	Board of Supervisors
<b>On agenda:</b>	12/10/2019	<b>Final action:</b>	12/10/2019
<b>Title:</b>	<p>a. Authorize the Director of the Information Technology Department to execute a non-standard Master Services Agreement with DocuSign, Inc., to purchase DocuSign Enterprise Program for Government and system support, for the retroactive term of October 31, 2019 through October 30, 2020, for a total contract amount of \$19,980;</p> <p>b. Authorize the Director of the Information Technology Department to execute order forms and such documents as are necessary to implement the agreement with Carahsoft for purchase of DocuSign products and support;</p> <p>c. Accept non-standard contract provisions as recommended by the Director of Information Technology; and</p> <p>d. Authorize the Director of Information Technology to sign, subject to prior County Counsel review, four (4) additional future order forms, extending the term of the agreement for one (1) additional year per order form, provided they do not change non-standard terms approved by the Board and provided any increases in cost do not exceed ten percent of the original contract amount (\$1,998 total maximum cost increase).</p>		

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**Attachments:** 1. Board Report, 2. Master Service Agreement, 3. Pricing, 4. Completed Board Order Item No. 69

Date	Ver.	Action By	Action	Result
12/10/2019	1	Board of Supervisors	approved - information technology department	Pass