



Legislation Details (With Board Report)

File #:	20-406	Name:	JOC Quarterly Report
Type:	General Agenda Item	Status:	Agenda Ready
File created:	5/11/2020	In control:	Capital Improvement Committee
On agenda:	6/8/2020	Final action:	
Title:	Receive a status report on the Job Order Contract Program from the Resource Management Agency supporting Public Works and Facilities projects for the period ending March 2020.		
Sponsors:	Public Works / RMA		
Indexes:			
Code sections:			
Attachments:	1. CIC Report, 2. Attachment A - Projects Issued notice to Proceed (NTP) & Supplemental Job Orders – FY 2019-20 Q3.pdf		

Date	Ver.	Action By	Action	Result
6/8/2020	1	Capital Improvement Committee		

Receive a status report on the Job Order Contract Program from the Resource Management Agency supporting Public Works and Facilities projects for the period ending March 2020.

RECOMMENDATION:

It is recommended that the Capital Improvement Committee receive a Status report on the Job Order Contract Program from the Resource Management Agency supporting Public Works and Facilities projects for the period ending March 2020.

SUMMARY/DISCUSSION:

The Capital Improvement Committee (CIC) requested to receive quarterly reports on the Job Order Contracting (JOC) program managed by the Resource Management Agency (RMA) supporting Public Works and Facilities projects. The Projects within this report include projects from the 2018 and 2019 JOC program year.

Attachment A reports the number of Facilities and Public new projects and supplemental Job Orders issued Notice to Proceed (NTP) in FY 2019/2020 Quarter three (3). Facilities issued NTP for 10 new projects and three (3) supplemental Job Orders for jobs issued NTP this reporting period and nine (9) supplemental Job Orders for projects issued NTP during previously reported quarters for a total of 22 Job Orders. In total, Facilities had \$53,970.84 for Gordian License Fees (JOC Fees) and \$55,397.39 for project management (JOC Plus Fees) for a total construction contract amount of \$1,079,416.45. Public Works issued NTP for four (4) new projects and three (3) supplemental Job orders for projects issued NTP during previously reported quarters for a total of 7 (seven) Job Orders. In total, Public Works had a total of \$30,309.95 in Gordian License Fees (JOC Fees), no use of JOC Plus, for a total construction contract amount of \$606,199.12.

In Summary, for Facilities and Public Works for FY 2019/2020, quarter three, there were a total of 25 Projects, 29 Job Orders and 91% of the Job Orders had a minimum of 50% local employees working on County projects. There is a total of \$84,280.79 in Gordian License Fee (JOC Fees) and \$55,397.39 for JOC Plus fees for project management of for a cumulative total of \$139,678.18 or an overall average of 8% of the total construction contract value of \$1,685,615.57, during this reporting period.

The Five-Year Capital Improvement Plan (CIP) is adopted yearly and tracks allocation of resources for projects

with budgets over \$100,000. Projects under \$100,000 and emergency projects are not included in the Five-Year CIP. Projects implemented through the JOC Program include projects listed in the adopted Five-Year CIP; smaller maintenance and repair projects that are not specifically listed in the CIP but funded through established Unscheduled Maintenance Project budget or funded with outside Department funding; emergency projects that have secured funding; and new projects with secured funding for which Departments have sought Board approval to implement.

OTHER AGENCY INVOLVEMENT:

RMA- Public Works and Facilities staff coordinates the preparation of Job Orders with RMA Finance and the Auditor-Controller's Office.

FINANCING:

Funding for JOC projects is contained either within the approved budget allocations of: Fund 402 - Capital Projects; Fund 404 - Facilities Master Plan Projects; Fund 002 - Road Fund; and the respective funds established for individual County Service Areas or County Sanitation Districts, or the individual department authorizing the project. Funding Sources for each JOC project are listed in Attachments A. The Gordian Group (TGG) fee is a five percent (5%) License Fee for utilization of the JOC program is also payable upon the issuance of a Job Order to the Gordian Group. Of each JOC project total value and is payable by the County upon issuance of a Job Order to the JOC Contractor. The Gordian Group also offers project management services for job orders as requested by the County for a set fee of 5.95% of the job order total value.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The Job Order Contract (JOC) program helps with providing efficient and effective government operations by allowing improved processing for smaller and more urgent projects. The County has multiple documents to help identify and address critical infrastructure needs (Pavement Management Plan, ADA Transition Plan, Facility Asset Report, Municipal Climate Action Plan, etc.). Taking these documents into account, a 5-Year Capital Improvement Program is adopted each year to efficiently allocate resources for projects with budgets over \$100,000 to help sustain the infrastructure. The JOC program projects include improvements to health and safety facilities. Provision of adequate County facilities and infrastructure improves the quality of life for County residents and supports economic development results.

X Economic Development

X Administration

X Health & Human Services

X Infrastructure

X Public Safety

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Reviewed by: Shawne Ellerbee, Deputy Director of Administrative Services

Approved by: Carl P. Holm, AICP, RMA Director

Attachments:

Attachment A - Projects Issued notice to Proceed (NTP) & Supplemental Job Orders - FY 2019/20 Q3