



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legislation Details (With Board Report)

File #: 21-576 **Name:** Granicus LLC Agreement
Type: General Agenda Item **Status:** Passed - Treasurer Tax Collector
File created: 6/25/2021 **In control:** Board of Supervisors
On agenda: 7/13/2021 **Final action:** 7/13/2021

Title: a. Approve and authorize the Treasurer-Tax Collector to execute a non-standard agreement with Granicus, LLC for short-term rental compliance monitoring and associated services for an amount not to exceed \$57,734 with a retroactive term of July 1, 2021 through June 30, 2022;
b. Approve non-standard contract provision as recommended by the Treasurer-Tax Collector; and
c. Approve and authorize the Treasurer-Tax Collector to execute one future amendment, extending the term for one (1) year with County Counsel's review, which does not significantly change the terms and conditions including the non-standard provisions, and which does not exceed 10% of the original agreement amount.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Board Report, 2. Granicus LLC Agreement, 3. Exhibit A., Pricing Summary, 4. Exhibit B., Limitation of Liability Statement, 5. Attachment, Addendum No. 1, 6. Completed Board Order Item No. 54

Date	Ver.	Action By	Action	Result
7/13/2021	1	Board of Supervisors	approved - treasure tax collector	Pass

a. Approve and authorize the Treasurer-Tax Collector to execute a non-standard agreement with Granicus, LLC for short-term rental compliance monitoring and associated services for an amount not to exceed \$57,734 with a retroactive term of July 1, 2021 through June 30, 2022;
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c. Approve and authorize the Treasurer-Tax Collector to execute one future amendment, extending the term for one (1) year with County Counsel's review, which does not significantly change the terms and conditions including the non-standard provisions, and which does not exceed 10% of the original agreement amount.

RECOMMENDATION:

a. Approve and authorize the Treasurer-Tax Collector to execute a non-standard agreement with Granicus, LLC for short-term rental compliance monitoring and associated services for an amount not to exceed \$57,734 with a retroactive term of July 1, 2021 through June 30, 2022;
b. Approve non-standard contract provision as recommended by the Treasurer-Tax Collector; and
c. Approve and authorize the Treasurer-Tax Collector to execute one future amendment, extending the term for one (1) year with County Counsel's review, which does not significantly change the terms and conditions including the non-standard provision, and which does not exceed 10% of the original agreement amount.

SUMMARY/DISCUSSION:

Granicus, LLC's ("Granicus") host compliance service is utilized by the Monterey County Treasurer-Tax Collector Office (TTC) as a component of identification, registering, and monitoring of short-term rentals, as

well as pursuing the collection of Transient Occupancy Tax. The Treasurer-Tax Collector has successfully utilized this service via annual agreements since Fiscal Year 2016-17. The service provides an important tool for the identification, registration and monitoring of short-term rentals and assists in ensuring the timely collection of Transient Occupancy Tax.

The Treasurer-Tax Collector seeks to enter into another agreement with Granicus for these services in an amount not to exceed \$57,734 with a term of July 1, 2021 through June 30, 2022. The agreement contains the following non-standard provisions: termination terms, indemnification, insurance, other requirements, maintenance of records, royalties and inventions, assignment and subcontracting, and limitation of liability. TTC recommends accepting the non-standard terms as the service agreement for online monitoring services does not represent high risk to the County; however, it does provide for enforcement of transient occupancy actives and tax collection throughout the unincorporated Monterey County. Prior agreements for this service also contained similar non-standard provisions.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel has reviewed and approved the agreement as to form.

FINANCING:

The funds for this service in the amount of \$57,734 are included in the FY21-22 Approved Budget for the Treasurer-Tax Collector's office.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The Host Compliance, Inc. web application assists Tax personnel to more fully research and identify providers of short-term rental services and helps ensure a more effective and efficient process for managing the process.

Mark a check to the related Board of Supervisors Strategic Initiatives
X Administration

Prepared by: Lynnette Beardsall, Management Analyst III

Approved by: Mary Zeeb, Treasurer-Tax Collector

Attachments on file with Clerk of the Board:
Board Report
Granicus Standard Agreement and Exhibits