



## Legislation Details (With Board Report)

**File #:** A 21-415 **Name:** Master Student Placement Agreement  
**Type:** BoS Agreement **Status:** Passed - Human Resources Department  
**File created:** 7/16/2021 **In control:** Board of Supervisors  
**On agenda:** 7/27/2021 **Final action:** 7/27/2021  
**Title:** a. Authorize the Director of Human Resources, or designee, to execute a Student Intern Placement Agreement template through June 30, 2025, between the Educational Institution(s) and the County of Monterey.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Attachment A - Proposed Master Student Intern Placement Agreement, 3. Completed Board Order Item No. 34

Date	Ver.	Action By	Action	Result
7/27/2021	1	Board of Supervisors	approved - human resources department	Pass

a. Authorize the Director of Human Resources, or designee, to execute a Student Intern Placement Agreement template through June 30, 2025, between the Educational Institution(s) and the County of Monterey.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Authorize the Director of Human Resources, or designee, to execute a Student Intern Placement Agreement template through June 30, 2025, between the Educational Institution(s) and the County of Monterey.

**SUMMARY/DISCUSSION:**

The Countywide Internship Program ("Internship Program") was authorized by the Board of Supervisors on August 1, 2017. The primary objectives of the program are to promote student awareness of the diversity of County careers, enhance education and training for the local student population, strengthen overall recruitment of a future workforce, and augment and support a wide range of County functions through avoided cost. The County of Monterey, in partnership with California State University Monterey Bay (CSUMB), Monterey Peninsula College, and Hartnell College, have achieved success during the initial pilot of the Internship Program. Since the pilot Internship Program initiated in February 2020, the Internship Program has provided over 25 internships as part of student participants' field education and/or service-learning requirements for their respective fields of study. In order to expand the Internship Program, the Human Resources Department proposes to establish a master agreement wherein other accredited educational institutions, both within the State of California and from elsewhere, can participate as a partner with the County of Monterey.

To further advance the County Internship Program, staff recommends that the Board of Supervisors authorize the Director of Human Resources or designee to execute a Student Placement Agreement through June 30, 2025, between the County and the Educational Institution(s), in accordance with the Master Student Intern Placement Agreement template (Attachment A) for placement of student participants with County departments.

Approval would allow for the continued growth of the Countywide Internship Program's mission "*to provide*

*internship that enhance student's educational objectives, strengthen career awareness, and promote public service for the County of Monterey. "*

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and concurs with the Master Student Placement Agreement as to form.

**FINANCING:**

There is no financial impact associated with the proposed action.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

The proposed recommended actions address the Board of Supervisors Administration Strategic Initiative. The actions demonstrate the County's commitment to meeting the Board's initiatives in recruiting, retaining, and attracting a diverse, talented workforce that supports the mission of Monterey County.

Mark a check to the related Board of Supervisors Strategic Initiatives

☐ Economic Development  
☒ Administration  
☐ Health and Human Services  
☐ Infrastructure  
☐ Public Safety

Prepared by: Dr. Yvonne Walker, Program Manager, x7087  
Michael Rosales, Management Analyst II, x6241

Approved by: Irma Ramirez-Bough, Director of Human Resources, x5043

**Attachments:**

Attachment A - Proposed Master Student Intern Placement Agreement