



## Legislation Details (With Board Report)

|                      |   |                      |                                       |
|----------------------|---|----------------------|---------------------------------------|
| <b>File #:</b>       | A 22-500  | <b>Name:</b>         | ODP Business Solutions, LLC Agreement |
| <b>Type:</b>         | BoS Agreement   | <b>Status:</b>       | Passed                                |
| <b>File created:</b> | 9/9/2022  | <b>In control:</b>   | Board of Supervisors                  |
| <b>On agenda:</b>    | 10/4/2022   | <b>Final action:</b> | 10/4/2022                             |
| <b>Title:</b>        | a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute an agreement with ODP Business Solutions, LLC, a Delaware Limited Liability Company for beverage service program at NMC for an amount not to exceed \$80,000 with an agreement term October 1, 2022 through September 30, 2024.<br>b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement. |                      |                                       |

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Board Report, 2. ODP Business Solutions, LLC Agreement, 3. Completed Board Order Item No. 20

| Date      | Ver. | Action By            | Action | Result |
|-----------|------|----------------------|--------|--------|
| 10/4/2022 | 1    | Board of Supervisors |        |        |

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- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement.

### RECOMMENDATION:

#### It is recommended the Board of Supervisors:

- a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute an agreement with ODP Business Solutions, LLC, a Delaware Limited Liability Company for beverage service program at NMC for an amount not to exceed \$80,000 with an agreement term October 1, 2022 through September 30, 2024.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement.

### SUMMARY/DISCUSSION:

Natividad Food Service Department is responsible for the patient coffee program. Coffee and hot beverages are available to patients on each unit 24/7. Currently, most of the patient nutrition rooms have pour over drip coffee brewers owned by, and being phased out by our primary coffee / grocery vendor. The replacement coffee machines are too large for our tiny footprint available in the patient nutrition rooms. The current program is unable to provide replacement pour over brewers when one breaks down. Sometimes patients have to wait for a fresh cup of coffee. We need a new reliable coffee brewer program for our patients.

The requested Office Depot Keurig program offers a small compact footprint single serve commercial coffee maker, allowing an easy fit in our small nourishment rooms. Patients will receive a fresh cup of brewed coffee every time. This is a huge patient / visitor satisfier. Coffee pot canisters would not have to be replaced when broken, scrubbed on the unit and coffee is not burned or wasted. Cleaning the Keurig machine is quick and easy with wipeable non-porous surfaces.

Each Keurig machine has its own water filter replaced annually by the service. Machines will be replaced if removal for service is needed. Brewers are commercially approved, and have multilingual brewing instructions. The Office Depot coffee program would supplement our current program through US Foods, allowing fresh brewed coffee on our patient units.

The new program also includes a recycle component for the used pods.

**OTHER AGENCY INVOLVEMENT:**

The Office of County Counsel has reviewed and approved this agreement to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement also been reviewed and approved by NMC's Finance Committee and by its Board of Trustees on September 9, 2022.

**FINANCING:**

The cost for this agreement is \$80,000 of which \$40,000 is included in the Fiscal Year 2022-23 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

The Keurig Coffee program will enhance our patient experience by making available fresh coffee on all patient units on demand. Allowing nurses to spend more time with patients instead of cleaning and brewing coffee.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Cori Thomas, Hospital Director of Food Services, 769-8679

Approved by: Charles R. Harris, Chief Executive Officer, 783-2553

Attachments:

ODP Business Solutions, LLC Agreement

Attachments on file with the Clerk of the Board