



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 12-039, **Version:** 1

- a. Approve and authorize the Contracts/Purchasing Officer on behalf of the Information Technology Department to execute an Agreement with Iron Mountain Information Management, Inc. in the yearly amount of \$60,000 for Fiscal Year (FY) 2012-13, FY 2013-14, and FY 2014-15 for a total amount not to exceed \$180,000;
- b. Accept non-standard language in the Agreement provided by the vendor as recommended by the Director of Information Technology; and
- c. Authorize the Contracts/Purchasing Officer to sign future renewal Agreements with this vendor with the same scope or services and non-standard language provisions as recommended by the Director of Information Technology.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer on behalf of the Information Technology Department to execute an Agreement with Iron Mountain Information Management, Inc. in the yearly amount of \$60,000 for FY 2012-13, FY 2013-14, and FY 2014-15 for a total amount not to exceed \$180,000;
- b. Accept non-standard language in the Agreement provided by the vendor as recommended by the Director of Information Technology; and
- c. Authorize the Contracts/Purchasing Officer to sign future renewal Agreements with this vendor with the same scope or services and non-standard language provisions as recommended by the Director of Information Technology.

SUMMARY/DISCUSSION:

Iron Mountain Information Management, Inc. formerly operating as Arcus Data Security has provided offsite storage of back - up tapes and other media for the Information Technology Department (ITD) since 1999. This Agreement proposes to continue the necessary offsite storage services for the period of July 1, 2012 through June 30, 2015 in the yearly amount of \$60,000 for a total aggregate amount of \$180,000.

The vendor is requesting non- standard County language in the Agreement which includes a modification to the indemnification and insurance requirements. It is requested that the Contracts/Purchasing Officer receive approval from the Board to sign this agreement with Iron Mountain Information Management, Inc. with the modification provisions and future renewals to the Agreement as recommended by the Director of ITD.

OTHER AGENCY INVOLVEMENT:

County Counsel and Auditor-Controller have reviewed the Agreement and concur with the recommendation. The Agreement is on file with the Clerk of the Board.

FINANCING:

The funds for payment of this Agreement have been included in the FY 2012-13 Recommended Budget for the Information Technology Department, ITD 1930, Unit 8137, Appropriations Unit INF002. Transactions relating

to future fiscal years will be included in each respective Recommended Budgets. Should funding be reduced and/or terminated, the County may terminate this agreement by giving thirty (30) days written notice of such action to the Contractor.

Prepared by: Sarah House, Management Analyst, x5108

Approved by: Dianah Neff, Director of Information Technology, x6923

Attachments:

Iron Mountain PSA

Exhibit A & B