



## Board Report

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**File #: 15-1246, Version: 1**

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- a. Receive and Support a capital projects proposal, covering 855 East Laurel Drive, Building A- Fleet Management Heavy Side Canopy Project, Attachment A;
- b. Support authorizing the Auditor-Controller to modify the FY 2015-16 Adopted Budget to cover the accelerated proposal in order to move this project forward;
- c. Support the Board of Supervisors approval of an increase in appropriations in the amount of \$257,546 in Capital Projects Fund, Fund 402-3000-8174-7614-RMA014 Operating Transfer Out where the financing source is Uncommitted Fund Balance;
- d. Support the Board of Supervisors approval of an increase in appropriations in the amount of \$257,546, with a corresponding increase in estimated revenues, in Fund 401-3000-8184-RMA004 funded by an Operating Transfer In from Fund 402-3000-8174-RMA014 to fund the Building A - Fleet Management Heavy Side Canopy Project; and
- e. Support authorizing the Auditor-Controller to incorporate approved appropriations and estimated revenue modifications to the Fiscal Year 2015-16 Budget.

### RECOMMENDATION:

It is recommended that the Capital Improvement Committee:

- a. Receive and Support a capital projects proposal, covering 855 East Laurel Drive, Building A- Fleet Management Heavy Side Canopy Project, Attachment A;
- b. Support authorizing the Auditor-Controller to modify the FY 2015-16 Adopted Budget to cover the accelerated proposal in order to move this project forward;
- c. Support the Board of Supervisors approval of an increase in appropriations in the amount of \$257,546 in Capital Projects Fund, Fund 402-3000-8174-7614-RMA014 Operating Transfer Out where the financing source is Uncommitted Fund Balance;
- d. Support the Board of Supervisors approval of an increase in appropriations in the amount of \$257,546, with a corresponding increase in estimated revenues, in Fund 401-3000-8184-RMA004 funded by an Operating Transfer In from Fund 402-3000-8174-RMA014 to fund the Building A - Fleet Management Heavy Side Canopy Project; and
- e. Support authorizing the Auditor-Controller to incorporate approved appropriations and estimated revenue modifications to the Fiscal Year 2015-16 Budget.

### BACKGROUND

This project provides the necessary funding for the design and installation of an Overhead Canopy System for the mechanics operating out of the Heavy-Side Shop Facility of the County's Fleet Management Facility located at 855 East Laurel Drive Building-A.

### SUMMARY/DISCUSSION:

The support in the funding request of this project will allow for the design and installation of the request Canopy System. The canopy system will be installed along the exterior apron of the south side of the existing Fleet Facility located at 855 East Laurel Drive, Building-A. The installation of the canopy system will provide

long overdue protection for both the fleet maintenance workers (mechanics) and the equipment they work on. The approval and support of this request also allows fleet management to support best management practices in response to State Water Quality Control Board requirements.

OTHER AGENCY INVOLVEMENT:

RMA and CAO Finance staff have reviewed this report.

FINANCING:

The total project cost is estimated at \$436,960 of which \$26,414 was expended for design work in a prior year. Funding in the amount of \$153,000 is currently included in the FY 2015-16 Facilities Maintenance budget, Fund 401-3000-8184-RMA004. The remaining \$257,546 of the estimated total project cost is an unfunded estimated project cost for FY 2016-17. Acceleration of this project will require transfer of uncommitted fund balance from Fund 402 to Fund 401 during FY 2015-16 to secure full funding for the accelerated project timeline.

Prepared by: Michael R. Derr, Contracts/Purchasing Officer / Fleet Business Manager, 4992

Approved by: Dewayne Woods, Assistant County Administrative Officer, 5309

Attachments:  
Fleet Canopy Capital Project